# **IDAHO STATE TAX COMMISSION**

800 Park Blvd., Plaza IV, Boise, ID 83712, Conference Room 1CR5 (208) 334-7500

#### COMMISSIONERS' OPEN MEETING

March 1, 2017

## AGENDA

### 9:00 a.m. – Public Session

1. Convene Meeting

2. Certificates of Service

- 3. Business Requiring Vote of the Commission
  - a. Minutes: Idaho State Tax Commission Open Meeting February 8, 2017
  - b. Forest Land Values for Assessment Year 2017 Presentation by Rod Brevig
  - c. Human Resources Administrative Policies -

Memorandum No. 17-01: Work Hours, Overtime, Attendance and Leave

Memorandum No. 17-02: Alternate Work Schedules

Memorandum No. 17-03: Tax Compliance by Idaho State Tax Commission Employees

Memorandum No. 17-04: Alcohol and Drug-Free Workplace

Memorandum No. 17-05: Equal Employment Opportunity & Discrimination-Free Workplace

Memorandum No. 17-06: Electronic Data

Memorandum No. 17-07: Respectful and Harassment-Free Workplace

Memorandum No. 17-08: Family and Medical Leave Act (FMLA)

Memorandum No. 17-09: Dress Code

- 4. Administrative Reports
- 5. Reports on Rules Committees
- 6. Other Business
- 7. Public Comments
- 8. Recess
- 9. Reconvene Meeting

## 9:40 a.m. – Executive Session

Litigation Meeting pursuant to Idaho Code § 74-206(1)(f)

- 10. Reconvene Meeting
- 11. Adjourn

If you would like to participate in this meeting or have any questions, please contact Kelly Martinez at (208) 334-7500.