

## PROCEDURE TO UPLOAD FIRE PROTECTION MASTER FILE TO THE AS/400

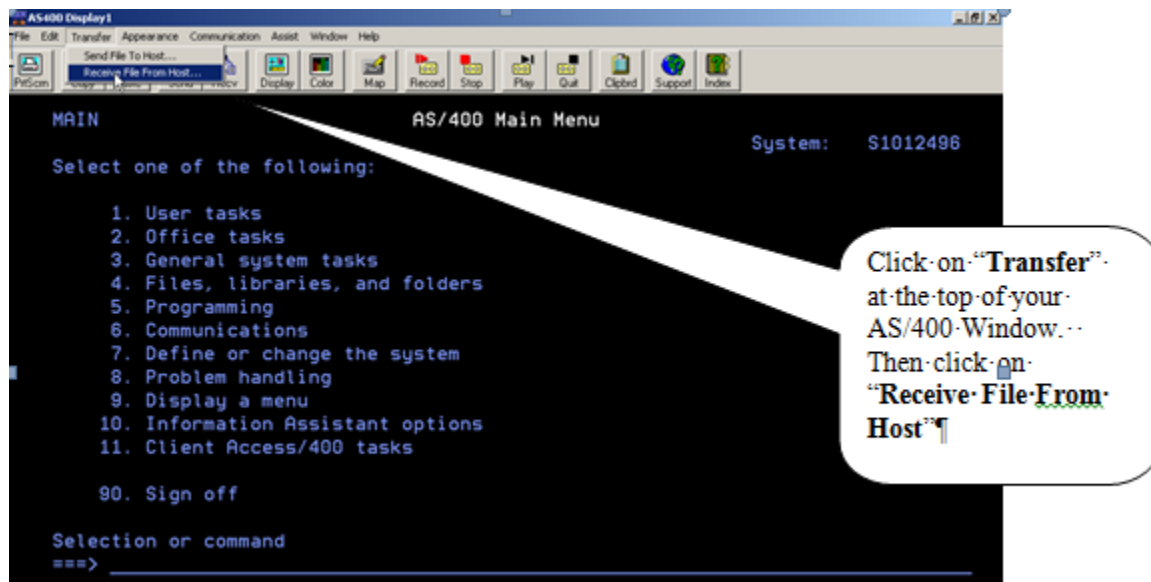
Use this documentation for Step #3 of the Forest Protection Checklist (CL12).

This procedure is used to load the Fire Protection Master File (or Charges file), which is sent to the counties by the Department of Lands.

**PART I: This only needs to have been done once – not every year. Once is has been created, it can be reused.** This process creates the File Definition File (FDF) for the Fire Protection Master File. This FDF is needed to move the master file (sent by the Dept. of Lands) from your PC to the AS/400. **If you have done this in a prior year, check for the FDF file (UAFPMF00.FDF) on your PC using the “Search/Find” function.** If you’re not sure how to get to this function, contact TSB and we can walk you through it. If you do NOT have the FDF file (UAFPMF00.FDF) on your PC or located somewhere on your PC network, then you will need to start with PART I. **If you do have the FDF, you can skip to PART II on page 14.**

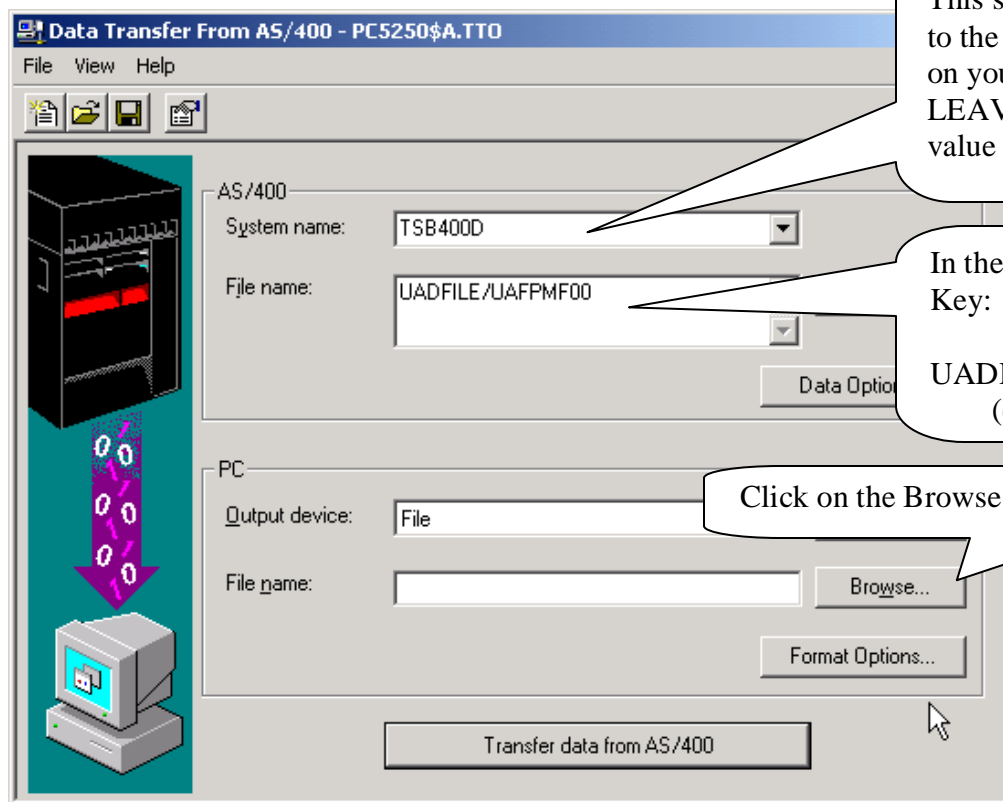
### **PART I – ONLY IF YOU DO NOT HAVE AN FDF FILE (see above)**

#### **STEP #1**

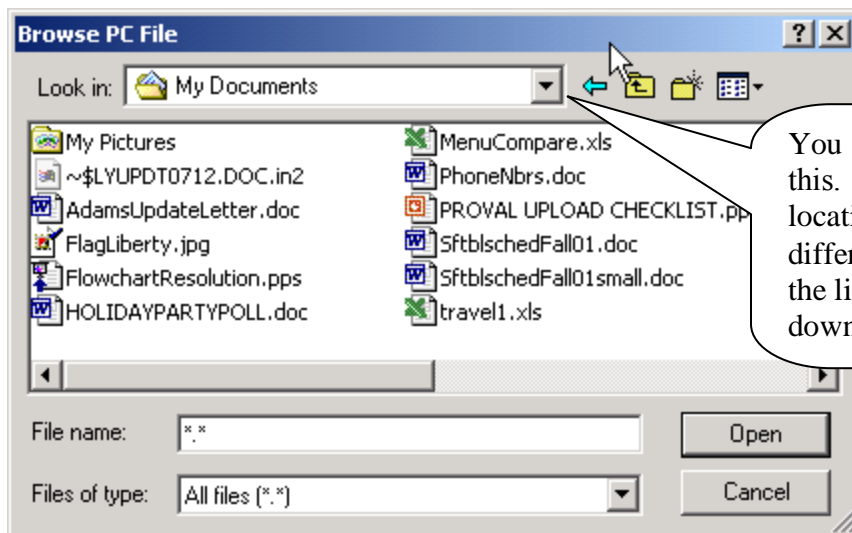


## PROCEDURE TO UPLOAD FIRE PROTECTION MASTER FILE TO THE AS/400

### STEP #2

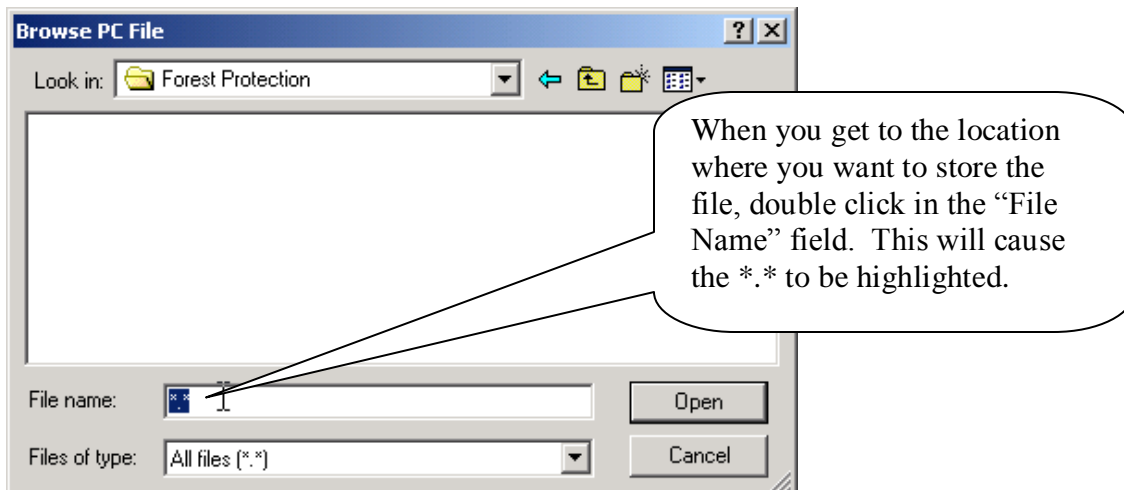
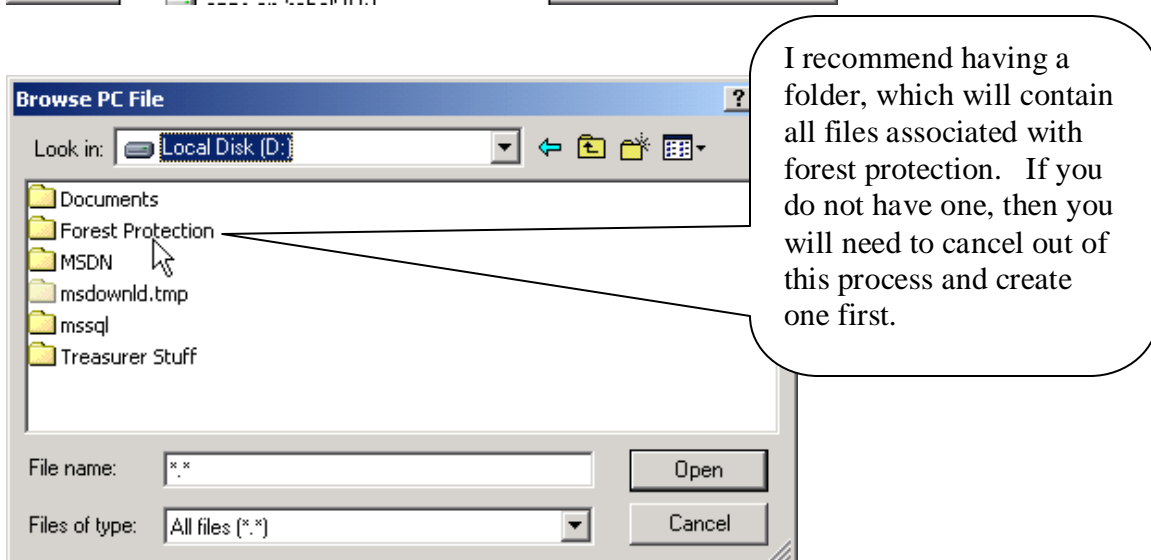
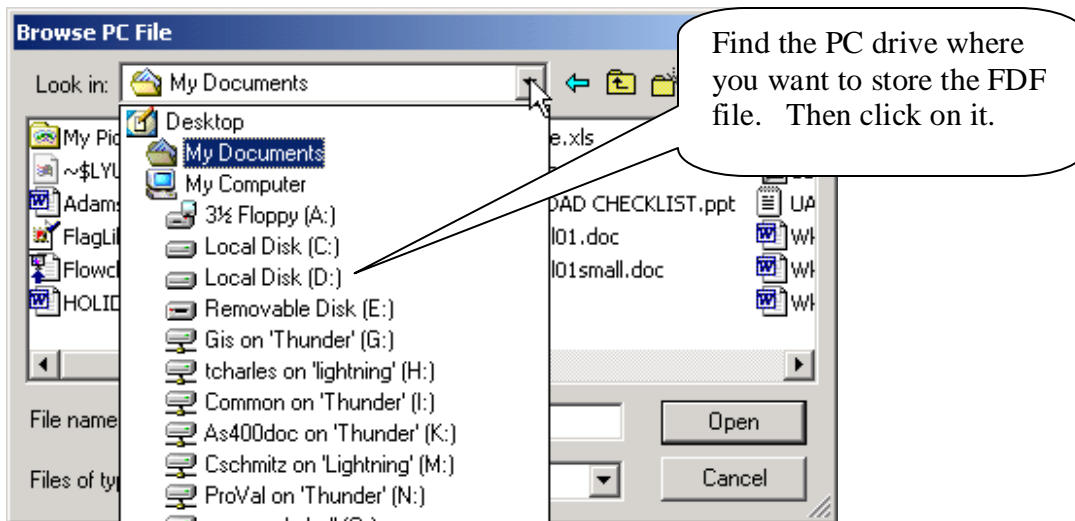


### STEP #3



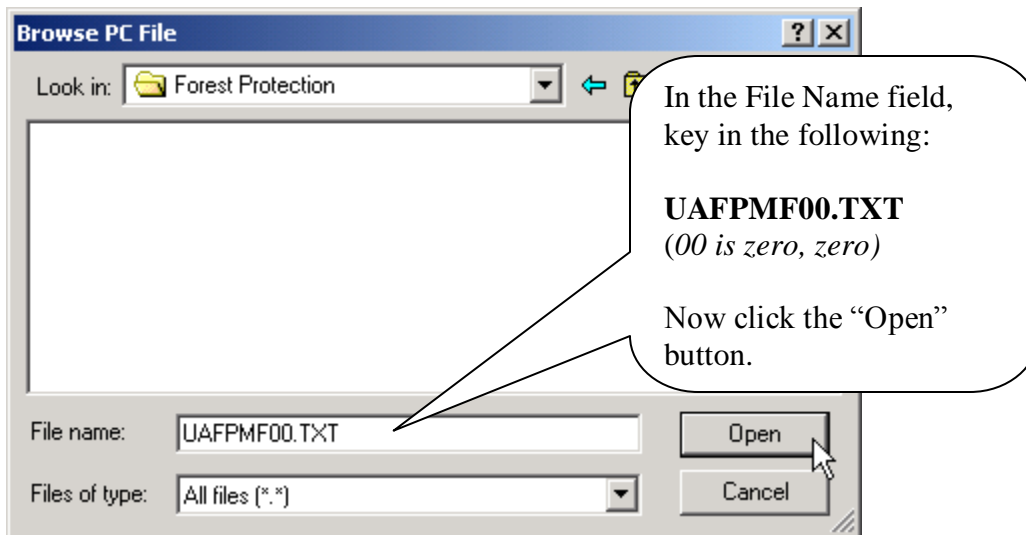
## PROCEDURE TO UPLOAD FIRE PROTECTION MASTER FILE TO THE AS/400

### STEP #4

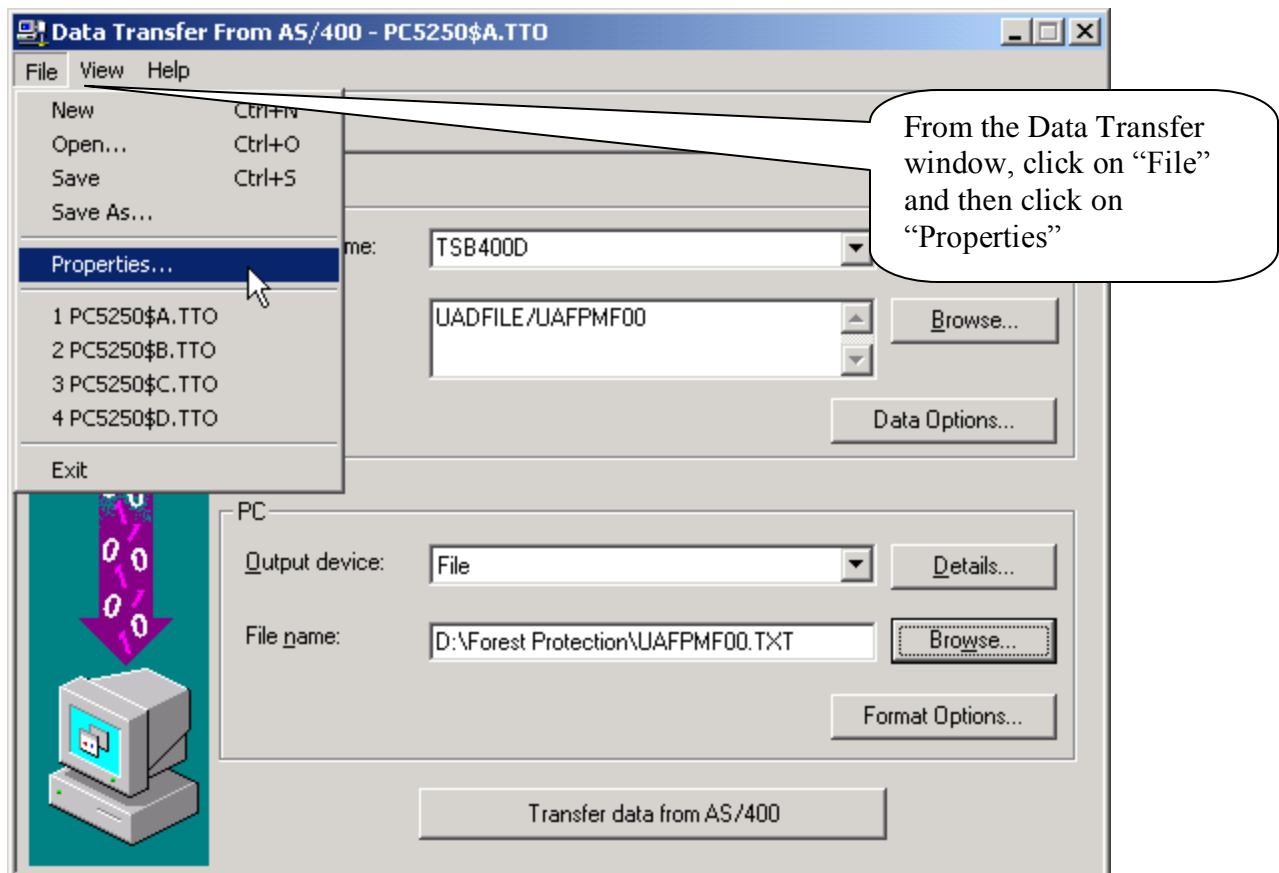


## PROCEDURE TO UPLOAD FIRE PROTECTION MASTER FILE TO THE AS/400

### STEP #5

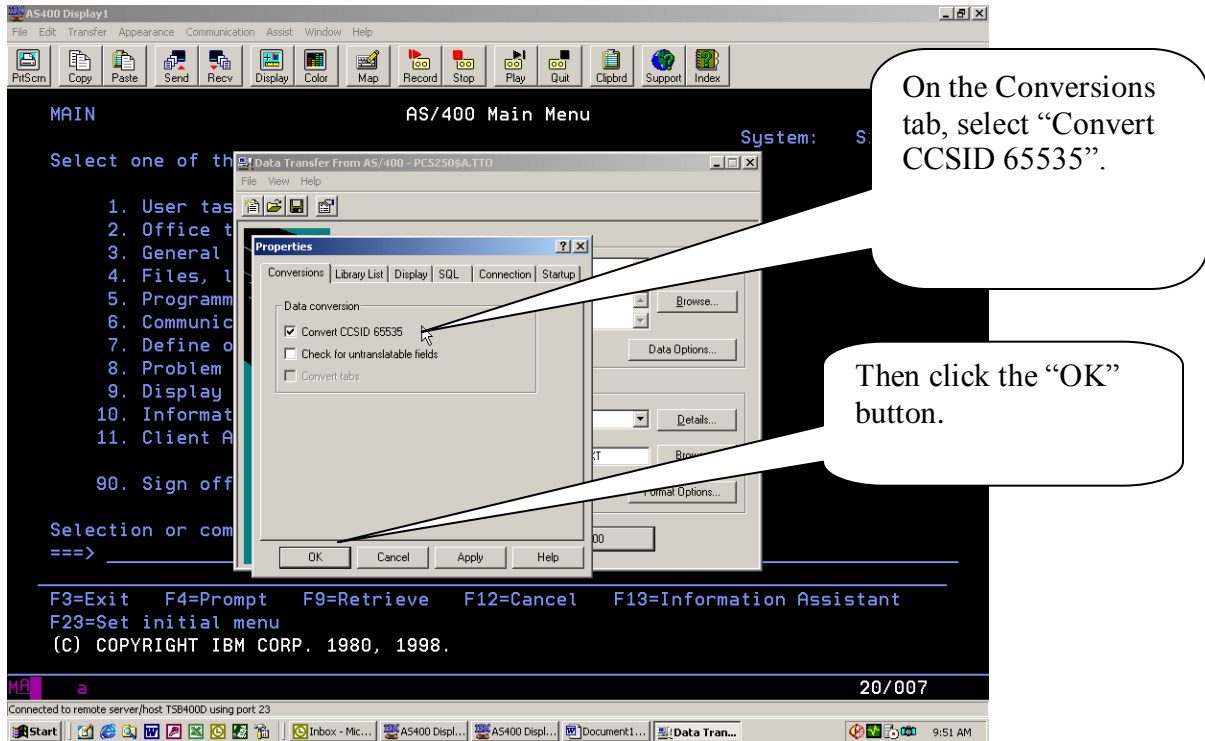


### STEP #6

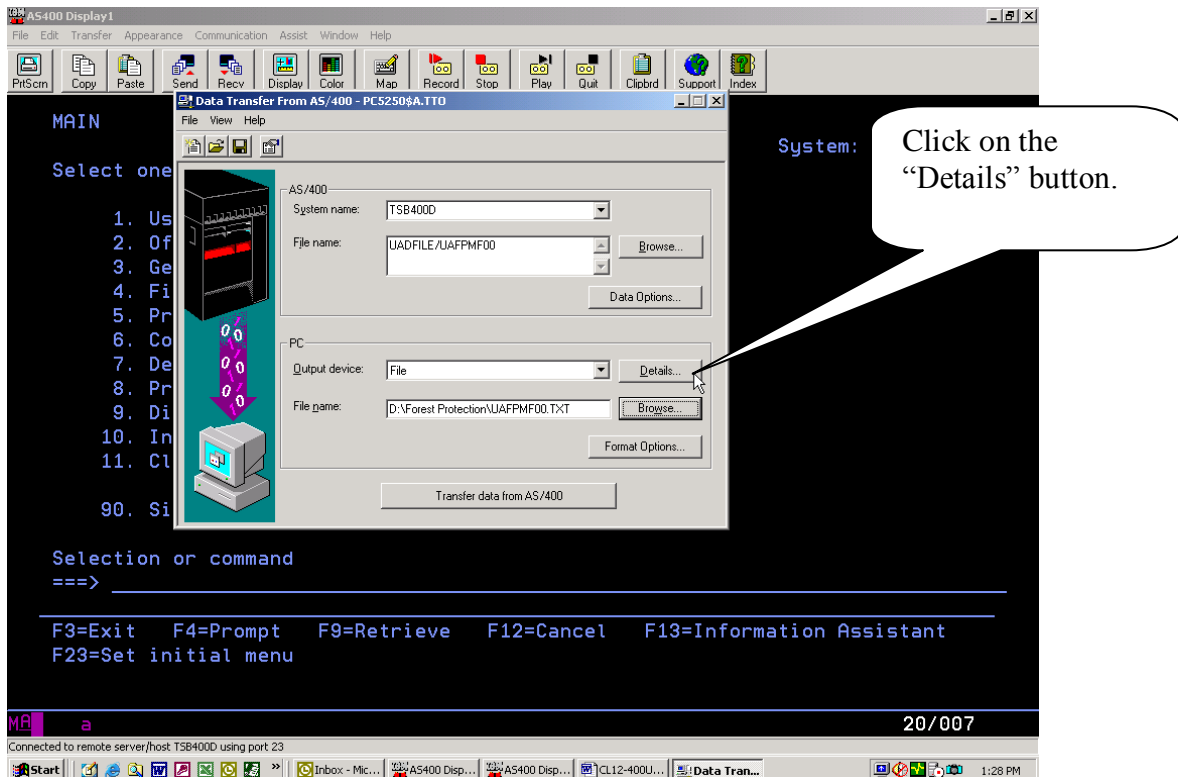


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## STEP #7



## STEP #8



# PROCEDURE TO UPLOAD FIRE PROTECTION MASTER FILE TO THE AS/400

## STEP #9

Select "Create new file"

File Type should be "ASCII Text"

The PC file description file should default to the same place on your PC that you are saving the Text file.

Now click the "OK" button.

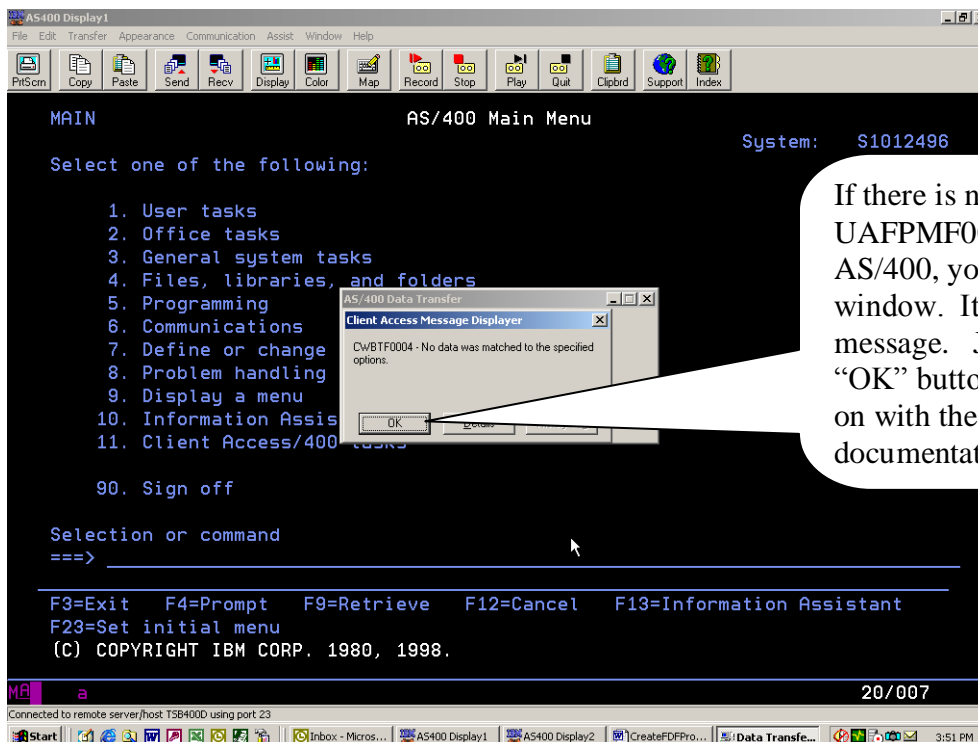
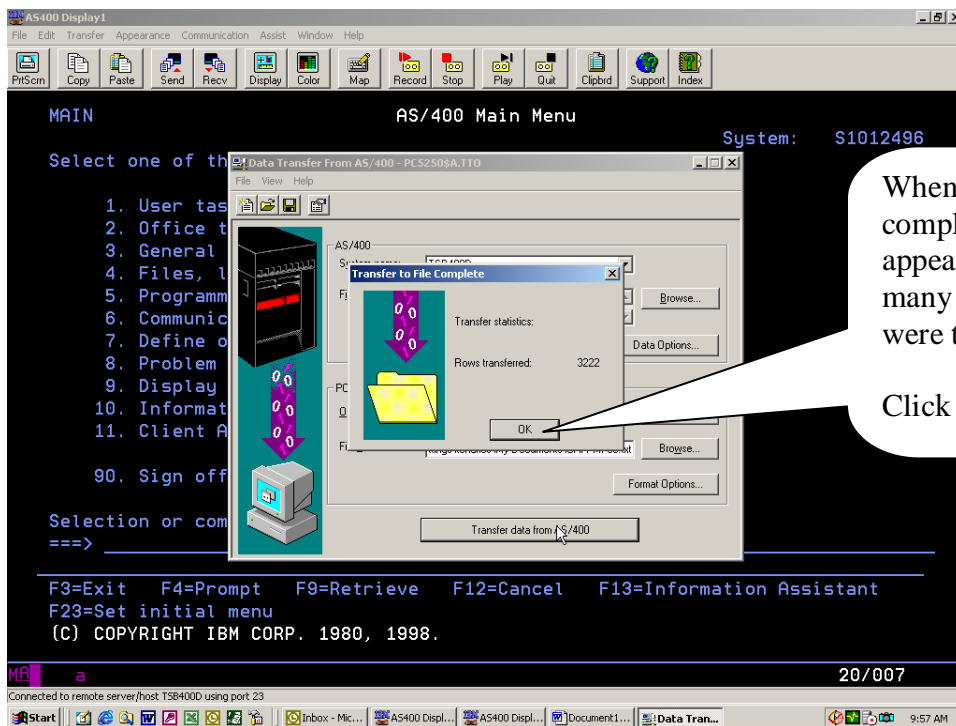
## STEP #10

Click on "Transfer data from AS/400" button.

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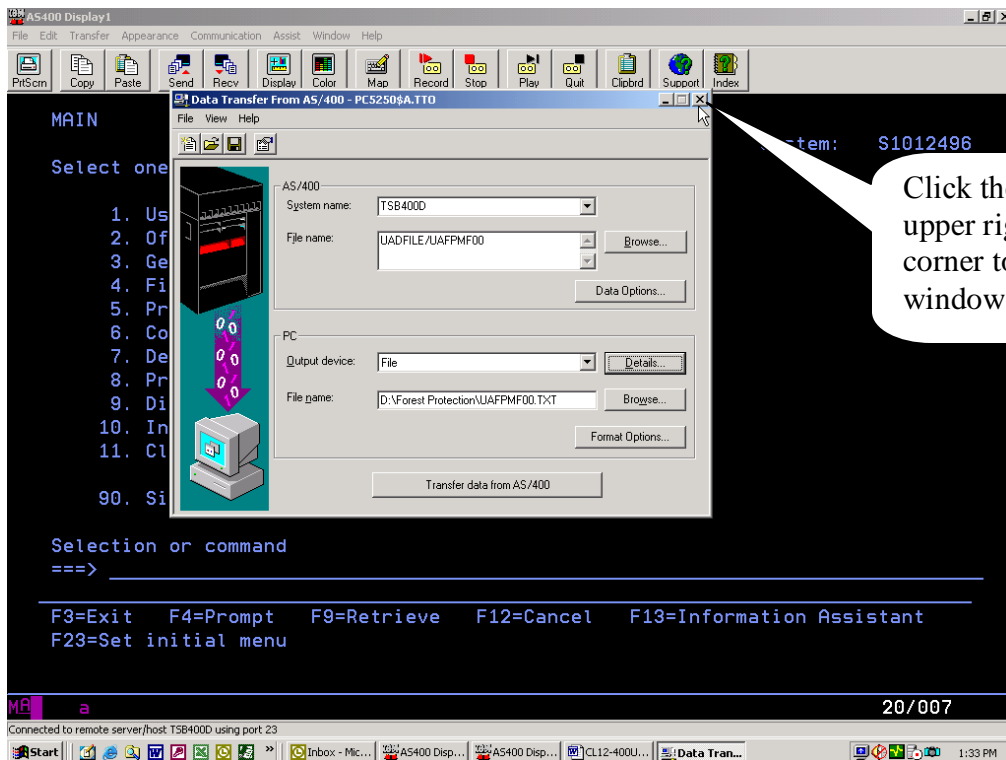
### STEP #11

You will receive one of these two screens. If the AS/400 file has data in it, you will get the first screen. If the file is empty, you will get the second screen.

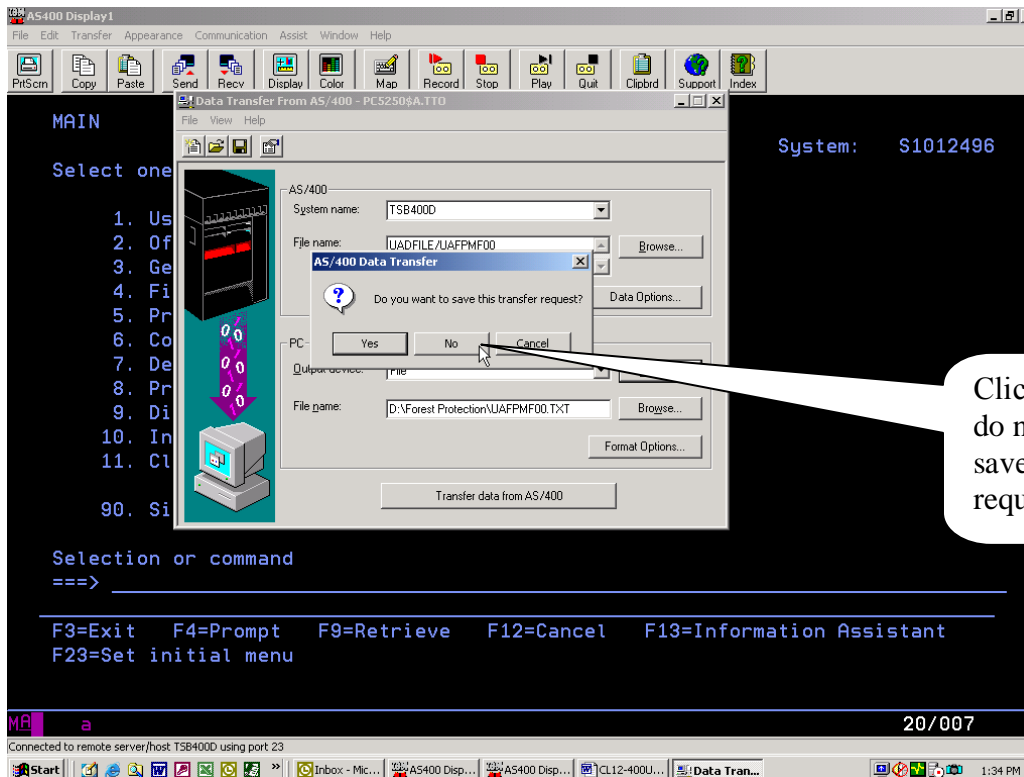


# PROCEDURE TO UPLOAD FIRE PROTECTION MASTER FILE TO THE AS/400

## STEP #12



## STEP #13

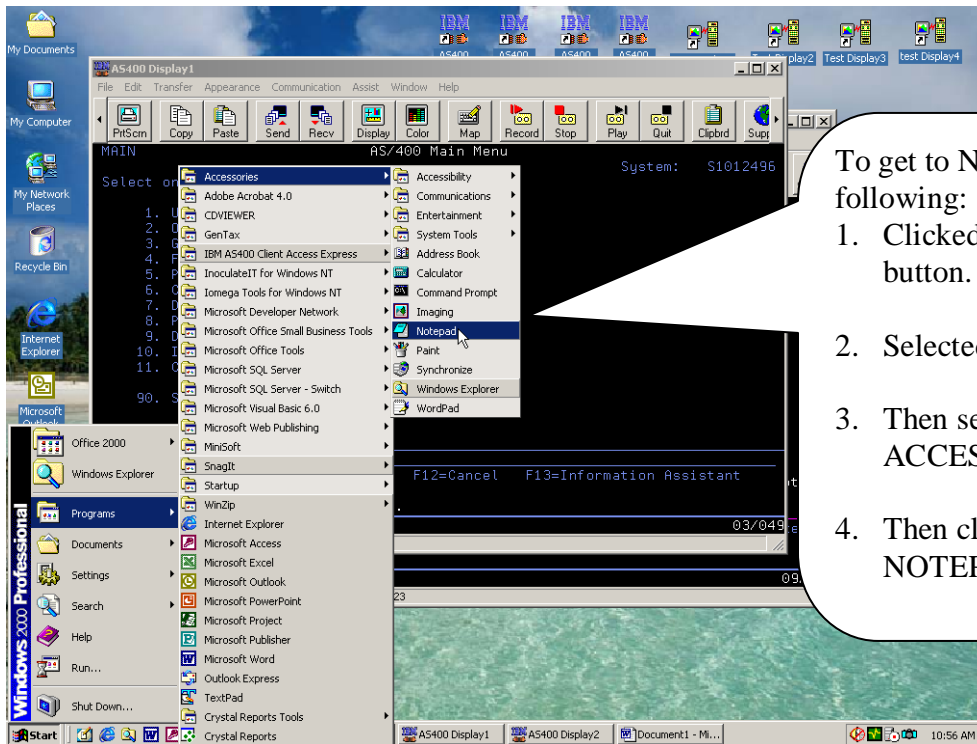




## PROCEDURE TO UPLOAD FIRE PROTECTION MASTER FILE TO THE AS/400

Now you need to modify the File Definition File (FDF) so it will properly move the data from Lands to the AS/400. You can do this by opening an application called “**Notepad**”

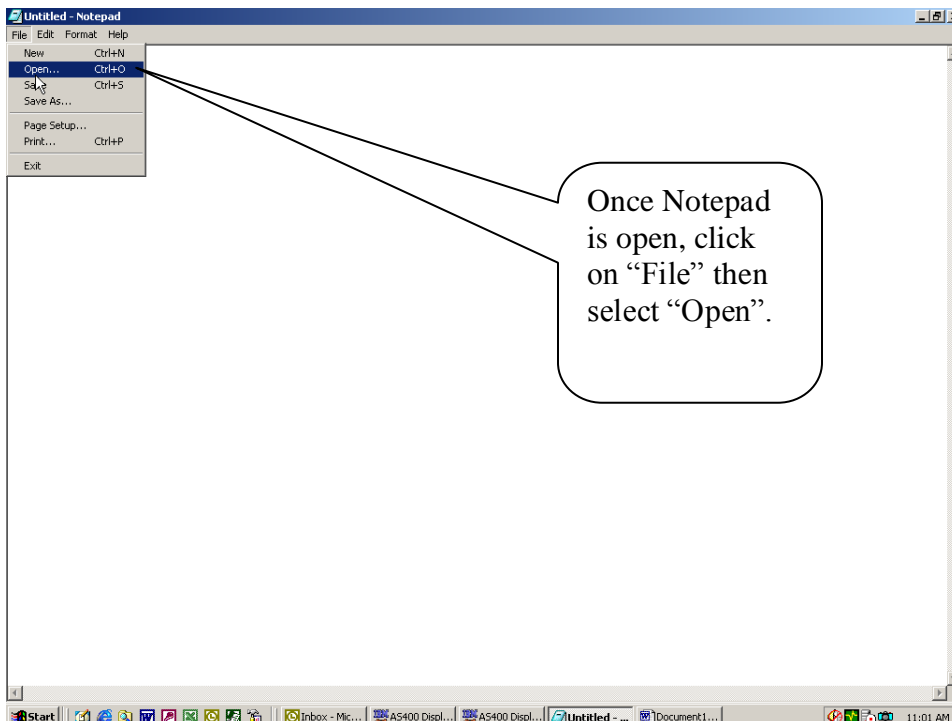
### STEP #14



To get to Notepad, I did the following:

1. Clicked on the START button.
2. Selected PROGRAMS.
3. Then selected ACCESSORIES.
4. Then clicked on NOTEPAD.

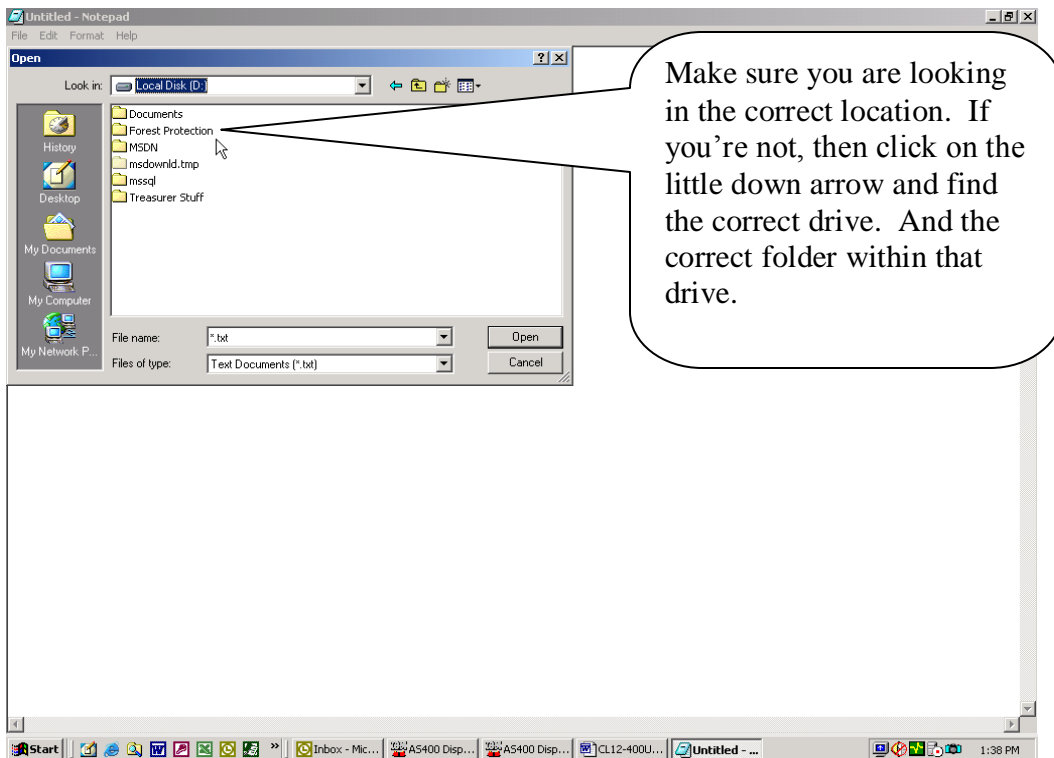
### STEP #15



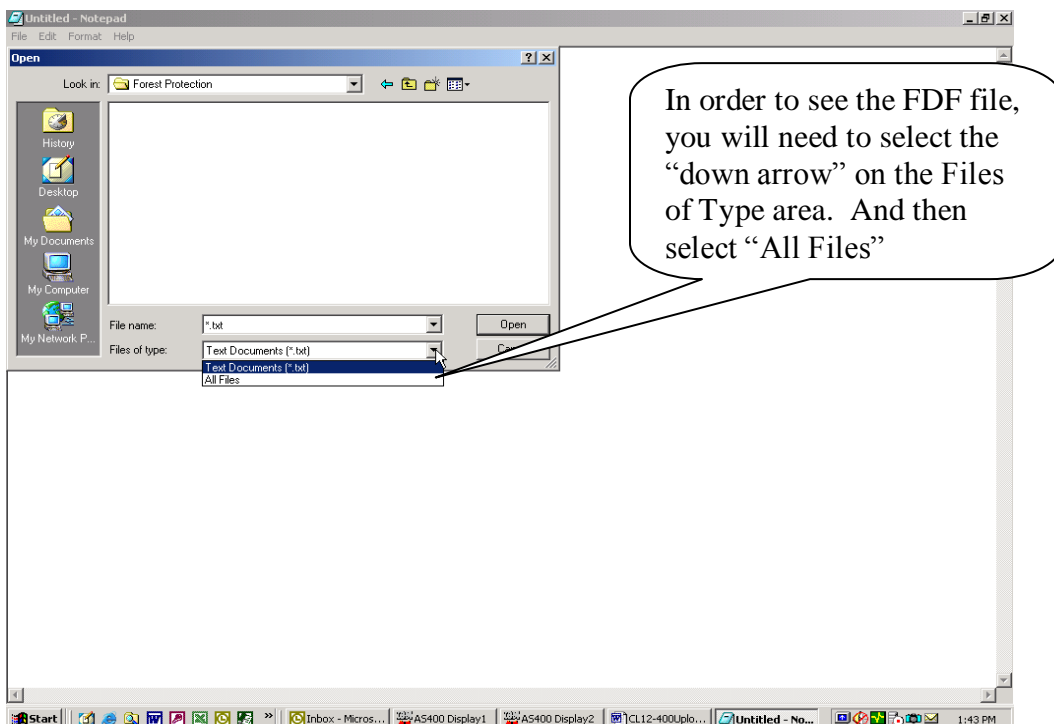
Once Notepad is open, click on “File” then select “Open”.

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### STEP #16

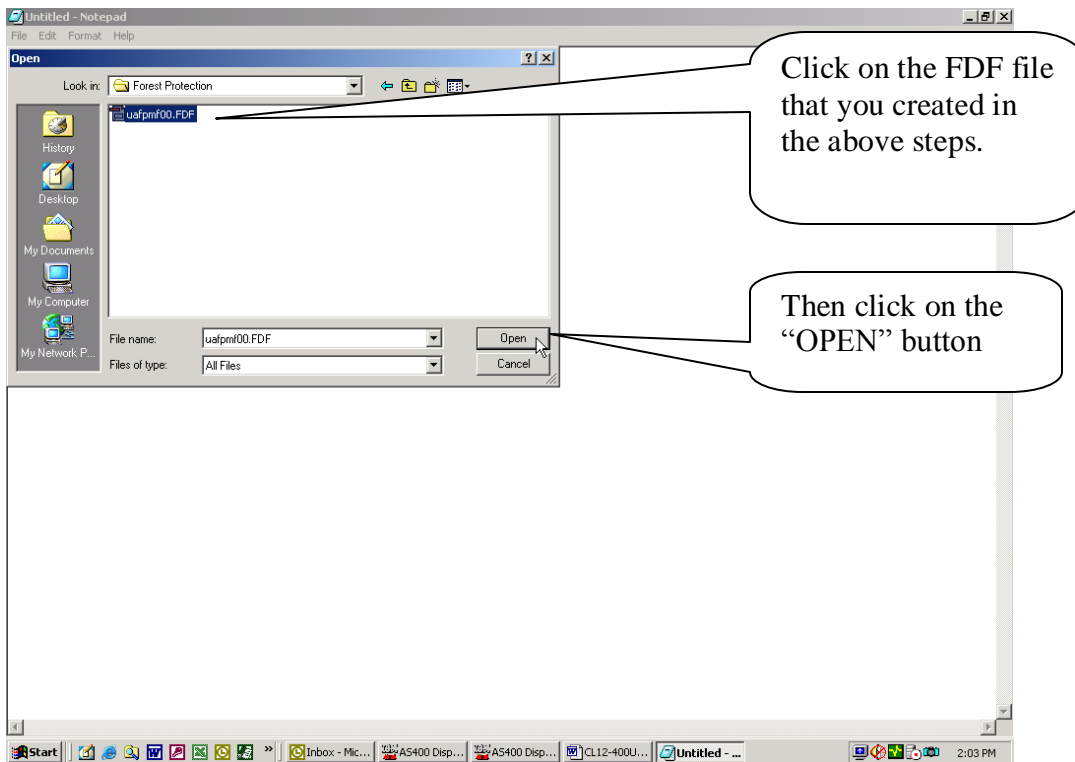


### STEP #17

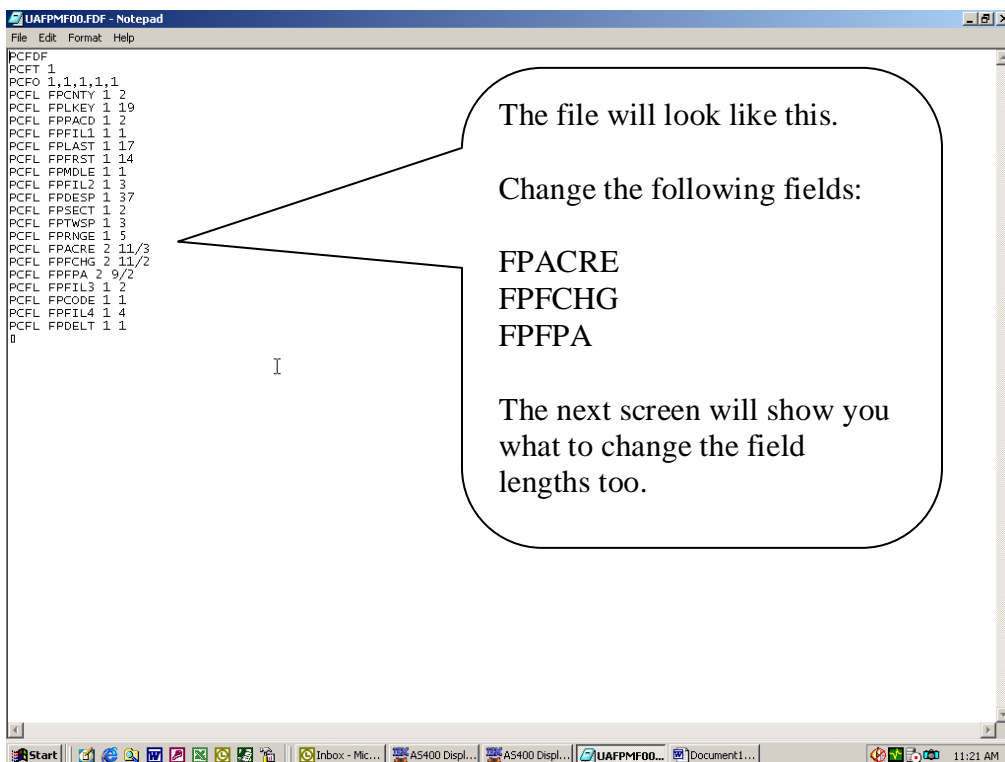


# PROCEDURE TO UPLOAD FIRE PROTECTION MASTER FILE TO THE AS/400

## STEP #18

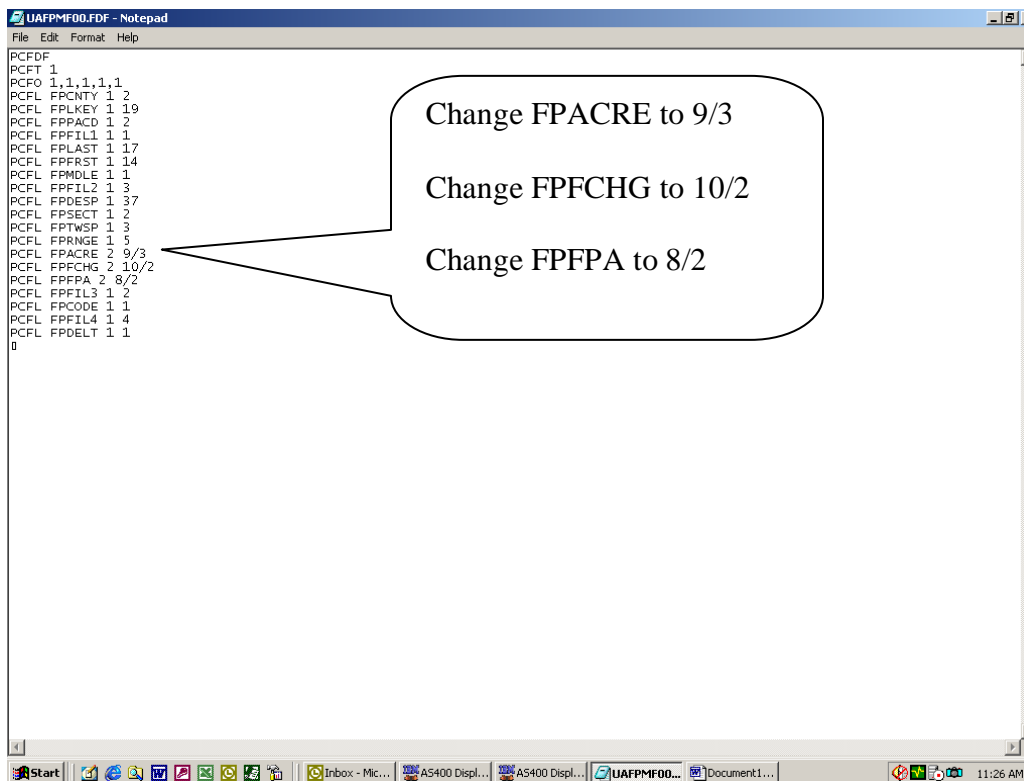


## STEP #19

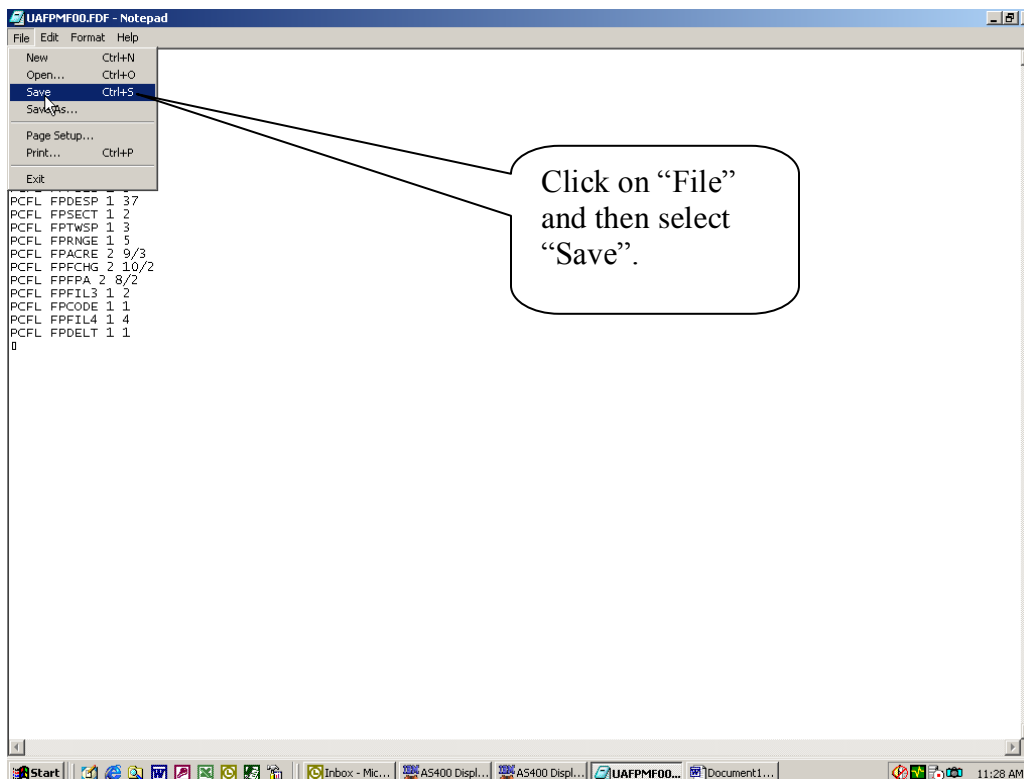


# PROCEDURE TO UPLOAD FIRE PROTECTION MASTER FILE TO THE AS/400

## STEP #20

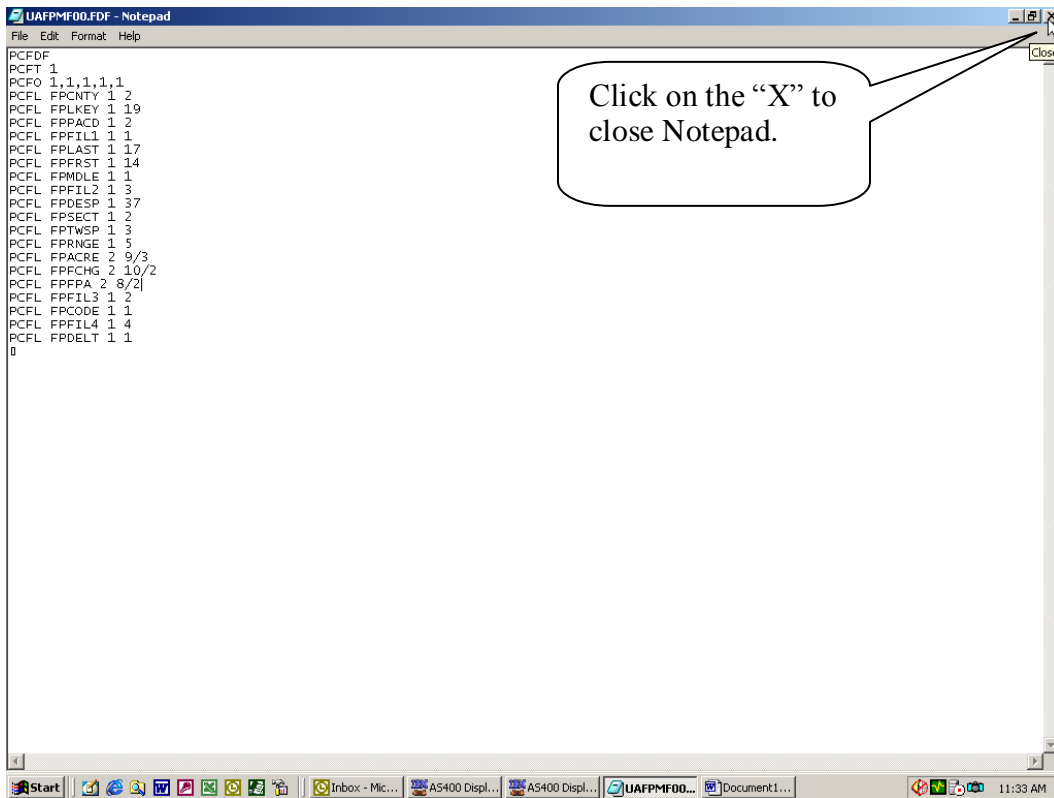


## STEP #21



# PROCEDURE TO UPLOAD FIRE PROTECTION MASTER FILE TO THE AS/400

## STEP #22



The File Definition File is now ready to be used to transfer the master file (that you received from Lands) from your PC to the AS/400.

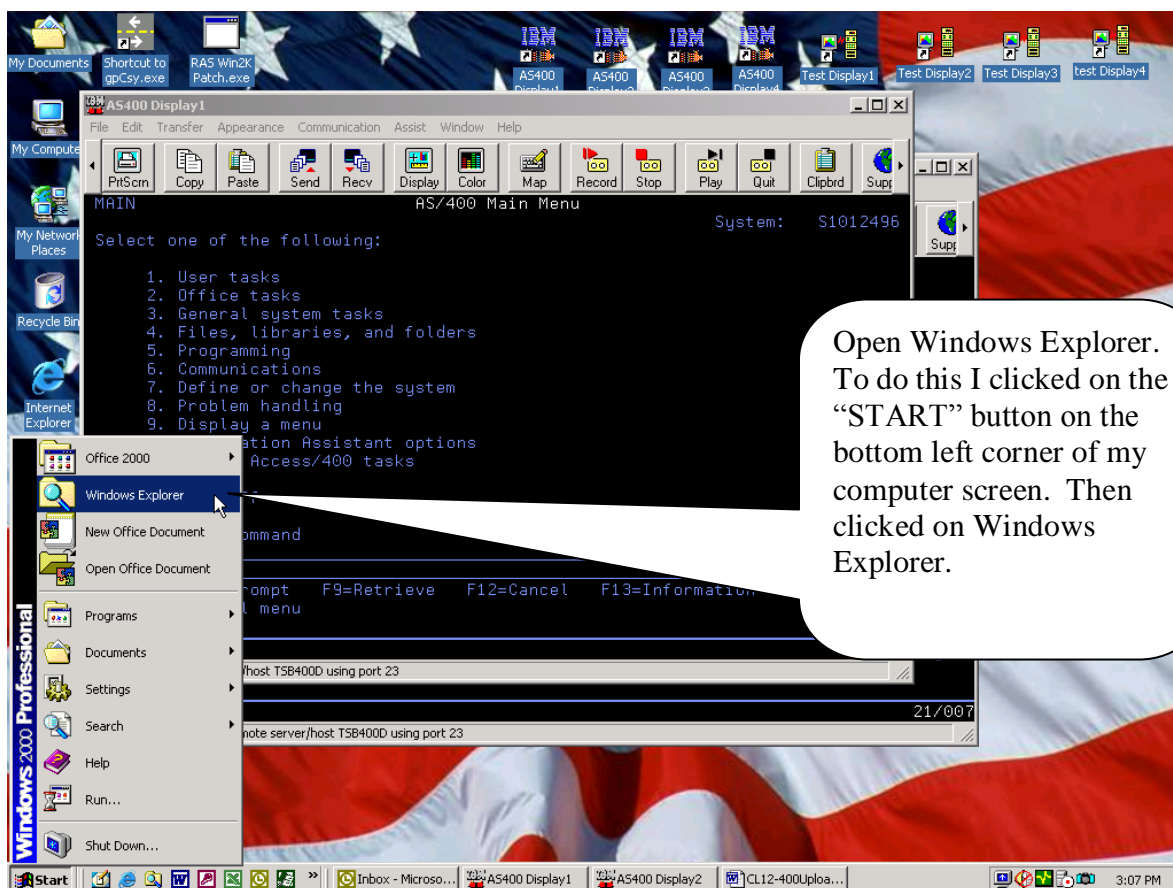
## PROCEDURE TO UPLOAD FIRE PROTECTION MASTER FILE TO THE AS/400

### PART II

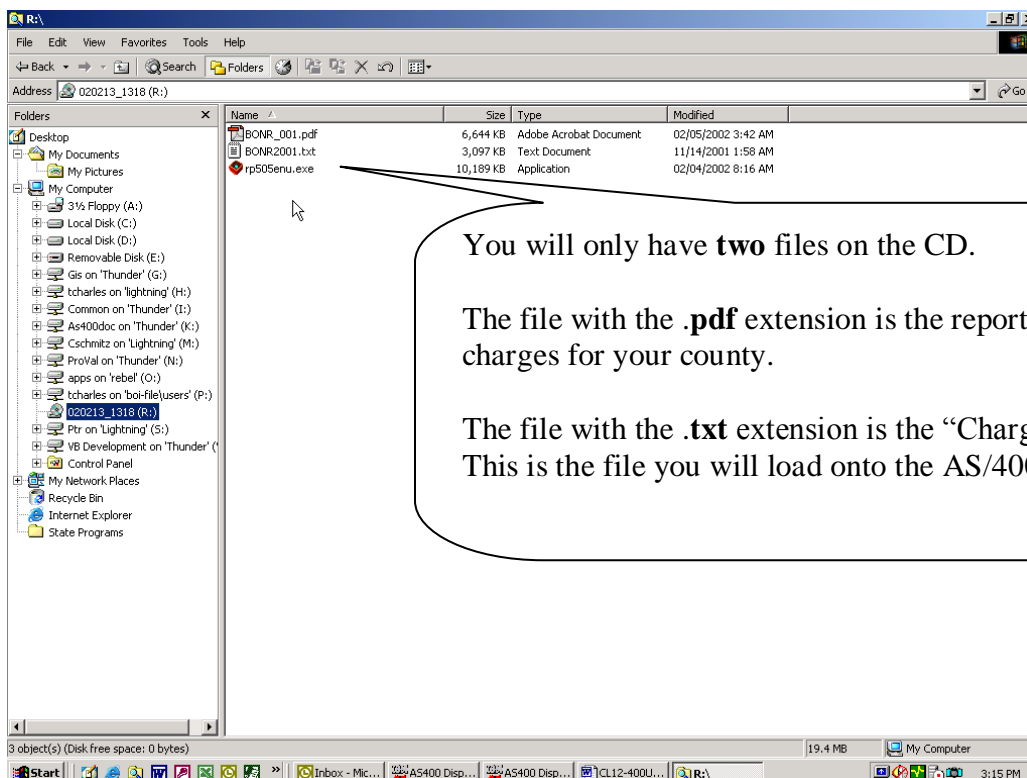
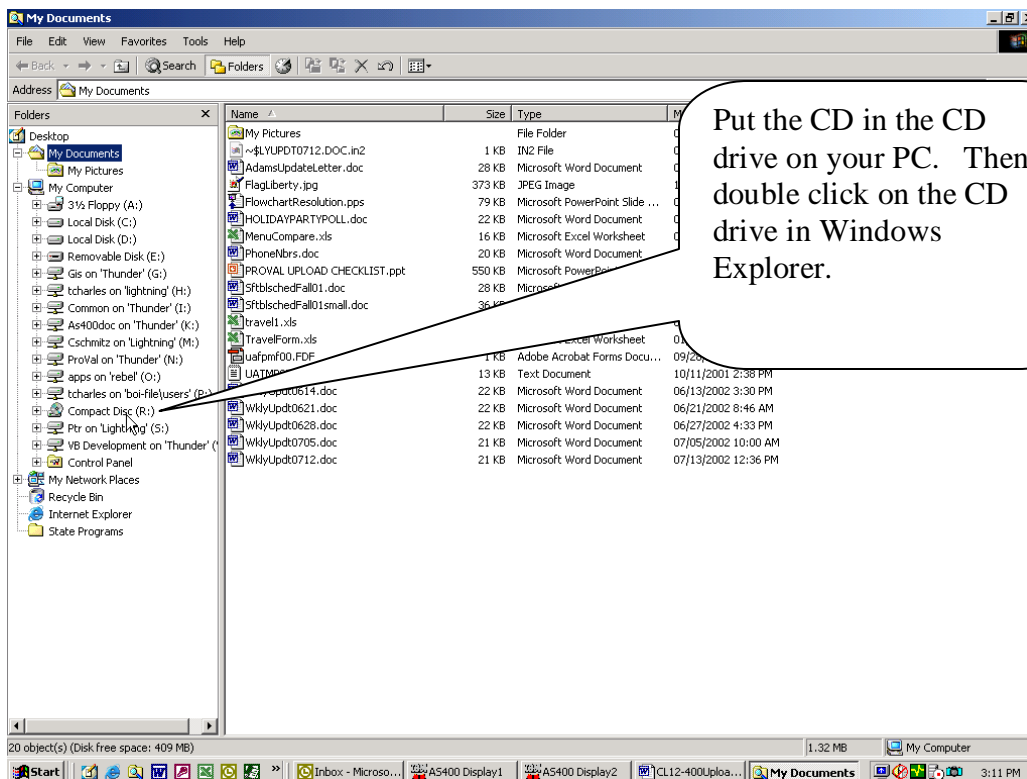
This section is used to load the Charge File. (If you cannot browse and locate the FDF in Part 2, Step 4 (page 18) then you will need to go back and do Part 1.)

The Department of Lands will send you the Forest Fire Protection Master file (also known as “Forest Protection Charges”) on a CD (Compact Disk). When you receive the CD, you can do one of two things. You can either 1) Save the file to your PC and then load it onto the AS/400 or 2) Load the file onto the AS/400 right from the CD. I have included screen prints on how to load the charges file right from the CD.

Before getting started, you may want to verify what is on the CD. The following screen prints will show you how to do it. If you don’t feel like you need to do this then skip to page 16 and begin transferring the charges file to the AS/400.



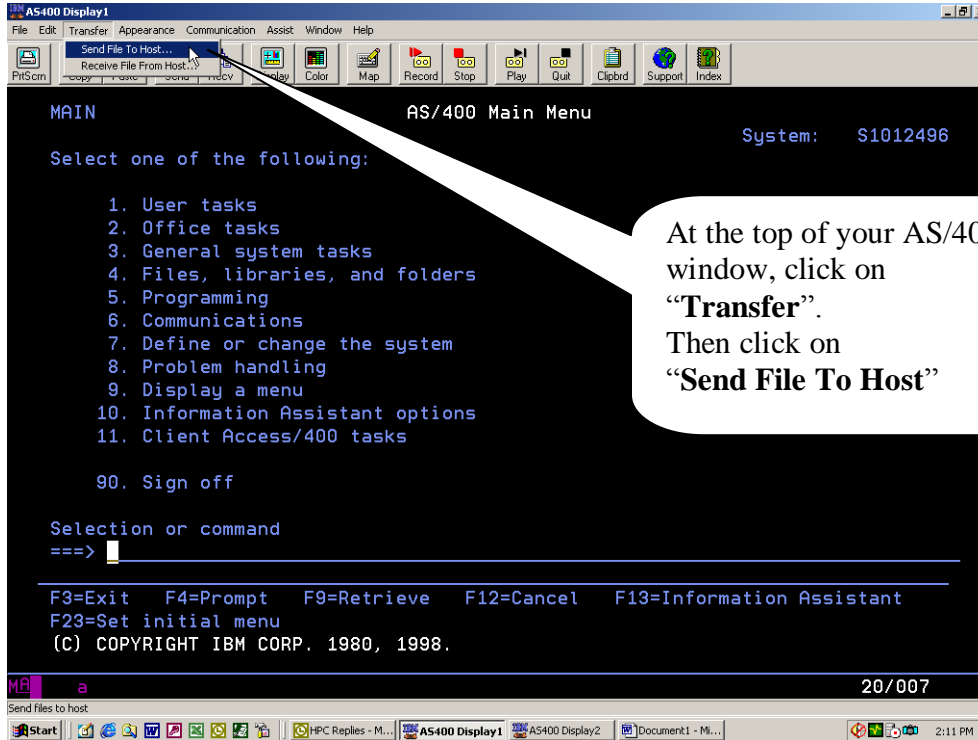
# PROCEDURE TO UPLOAD FIRE PROTECTION MASTER FILE TO THE AS/400



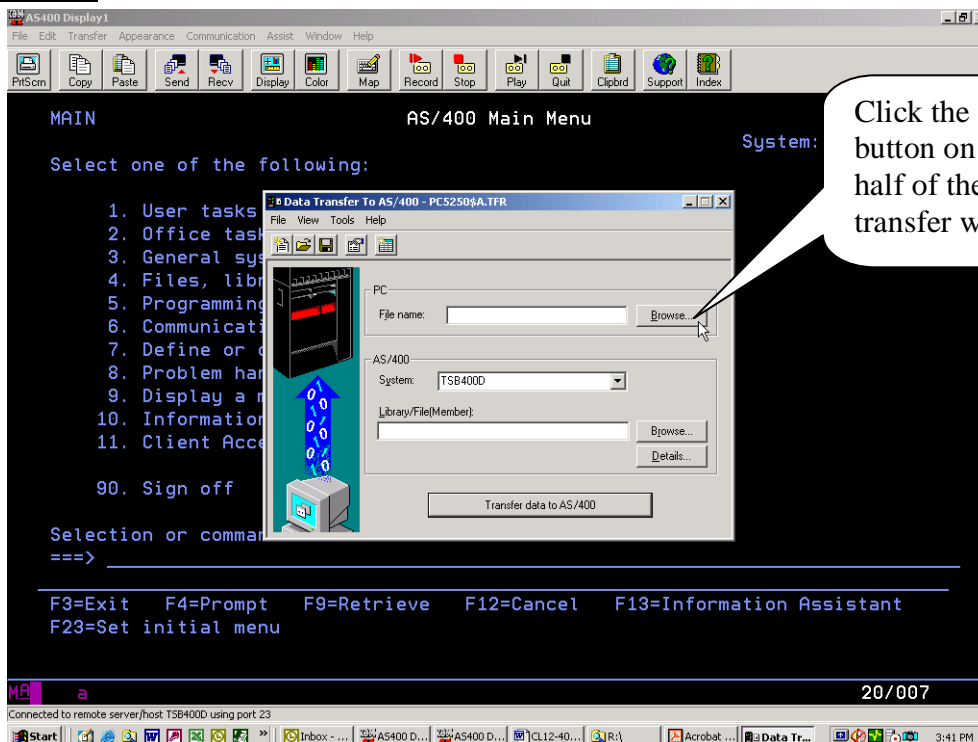
## PROCEDURE TO UPLOAD FIRE PROTECTION MASTER FILE TO THE AS/400

Use the following steps to load the Charges file from the CD onto the AS/400.

### STEP #1



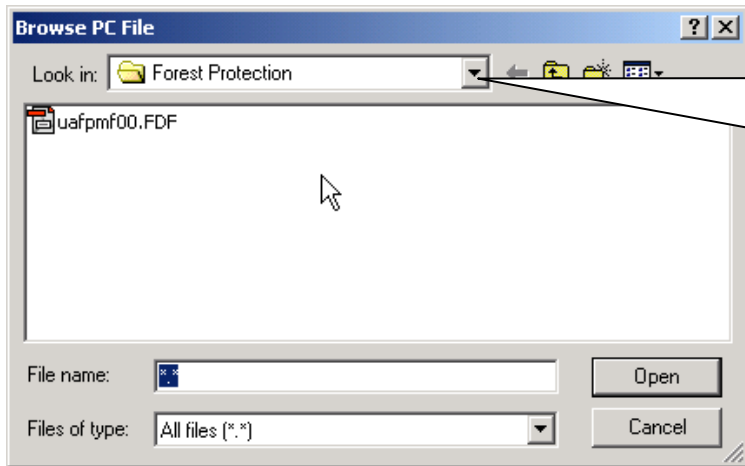
### STEP #2



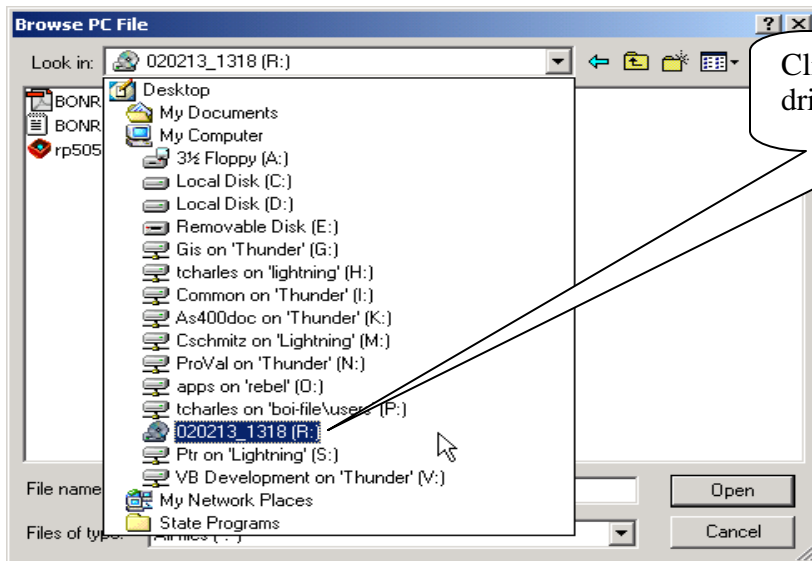


## PROCEDURE TO UPLOAD FIRE PROTECTION MASTER FILE TO THE AS/400

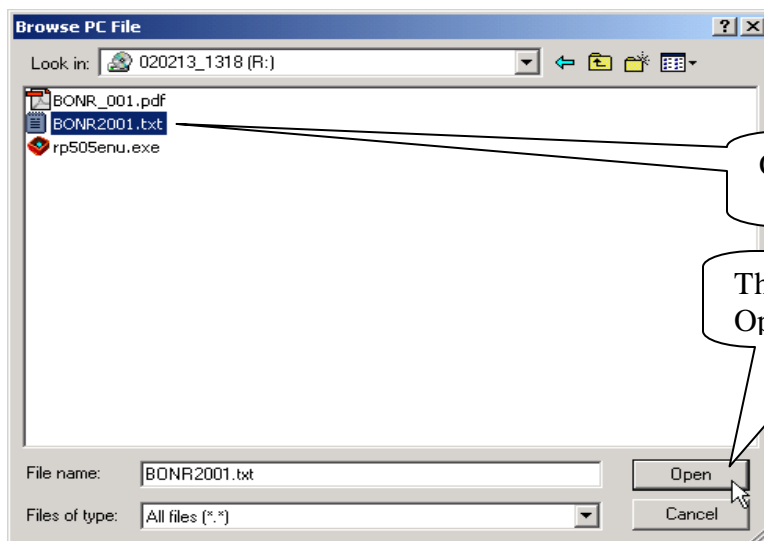
### STEP #3



The Browse window will default to which ever location it was last at. Click on the arrow that is pointing down.



Click on the CD drive.

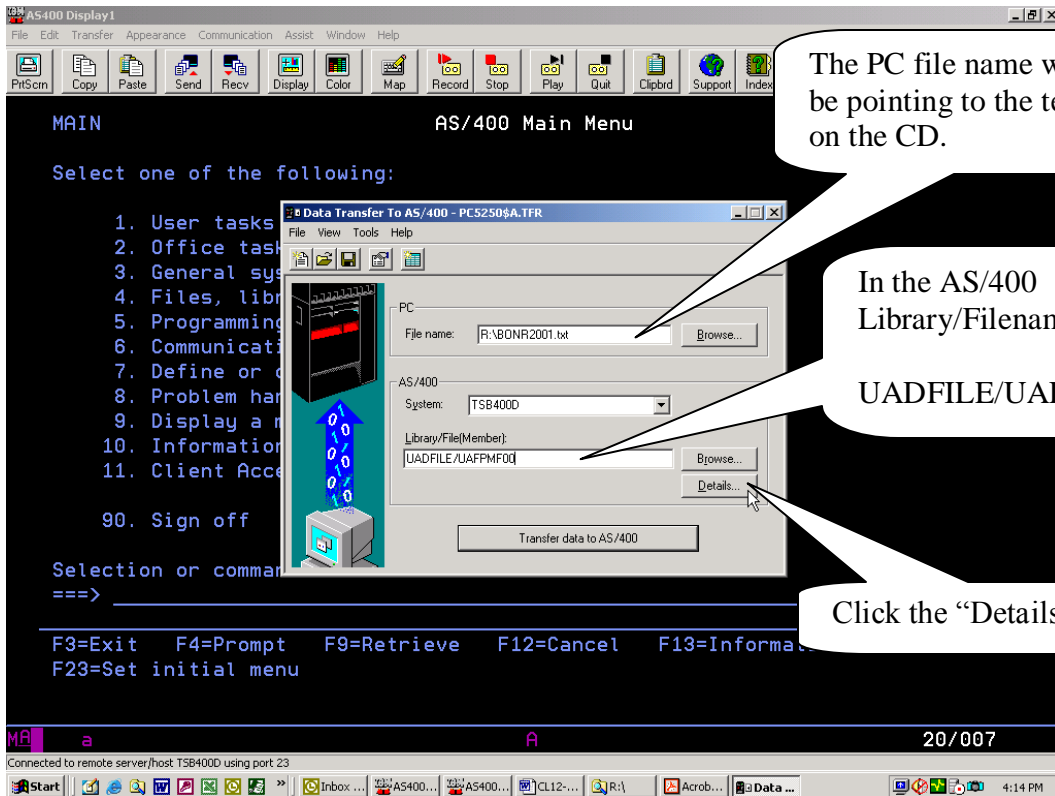


Click on the .txt file

Then click on the Open button.

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## STEP #4



The screenshot shows the AS/400 Main Menu with a list of options. A dialog box titled "Data Transfer To AS/400 - PC5250\$A.TFR" is open. The "File name" field is set to "R:\BONR2001.txt". The "AS/400" section shows "System: TSB4000" and "Library/File(Member): UADFILE/UAFPMF00". The "Details..." button is highlighted. Callouts provide instructions: "The PC file name will now be pointing to the text file on the CD.", "In the AS/400 Library/Filename field enter: UADFILE/UAFPMF00", and "Click the 'Details' button".

MAIN AS/400 Main Menu

Select one of the following:

1. User tasks
2. Office task
3. General sys
4. Files, libr
5. Programming
6. Communicat
7. Define or c
8. Problem har
9. Display a m
10. Information
11. Client Acc
90. Sign off

Selection or command  
==>

F3=Exit F4=Prompt F9=Retrieve F12=Cancel F13=Information  
F23=Set initial menu

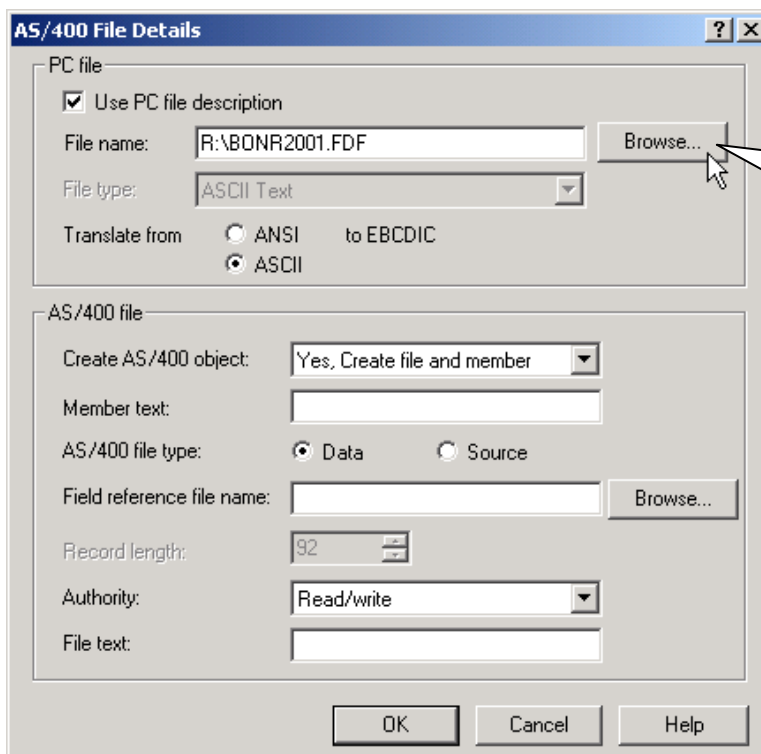
20/007

Connected to remote server/host TSB4000 using port 23

Start | AS/400... | AS/400... | CL12... | R:\ | Acrob... | Data...

4:14 PM

## STEP #5



The screenshot shows the "AS/400 File Details" dialog box. The "PC file" section has "File name: R:\BONR2001.FDF" and "File type: ASCII Text". The "AS/400 file" section has "Create AS/400 object: Yes, Create file and member", "Member text:", "AS/400 file type: Data", "Field reference file name:", "Record length: 92", "Authority: Read/write", and "File text:". The "Browse..." button is highlighted. A callout says: "Click the Browse button to help you find the correct FDF file (It was created in PART I or the first time you ran this)."

AS/400 File Details

PC file

☒ Use PC file description

File name: R:\BONR2001.FDF Browse...

File type: ASCII Text

Translate from ☐ ANSI to EBCDIC ☒ ASCII

AS/400 file

Create AS/400 object: Yes, Create file and member

Member text:

AS/400 file type: ☒ Data ☐ Source

Field reference file name: Browse...

Record length: 92

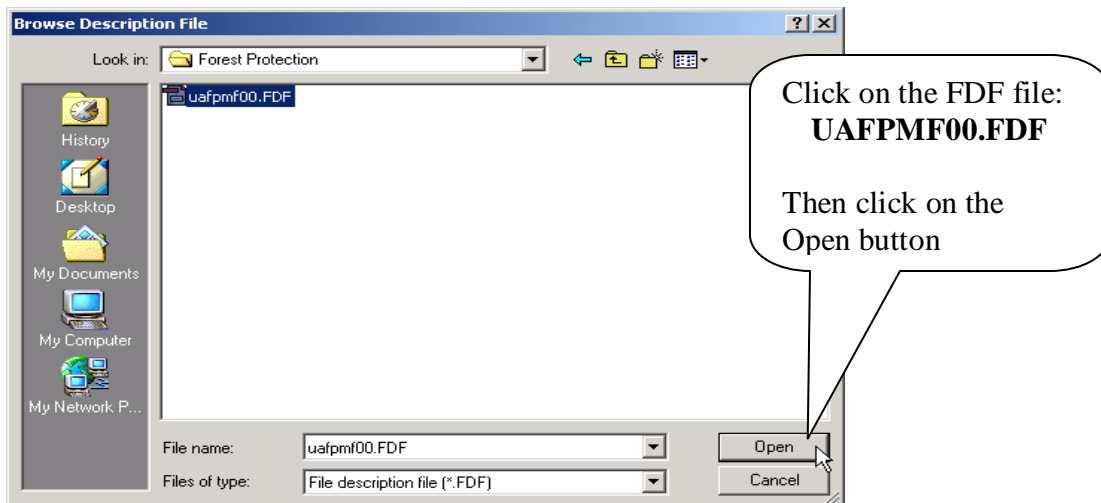
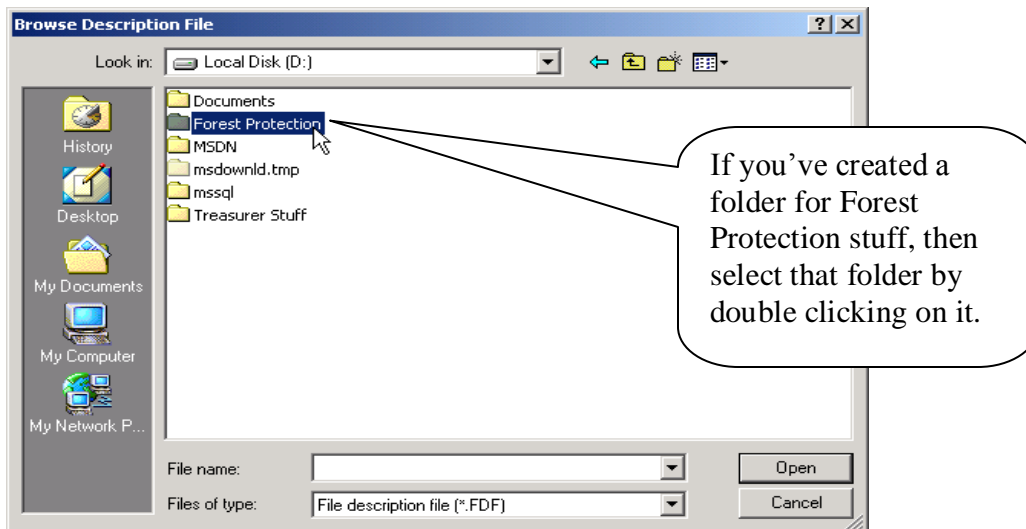
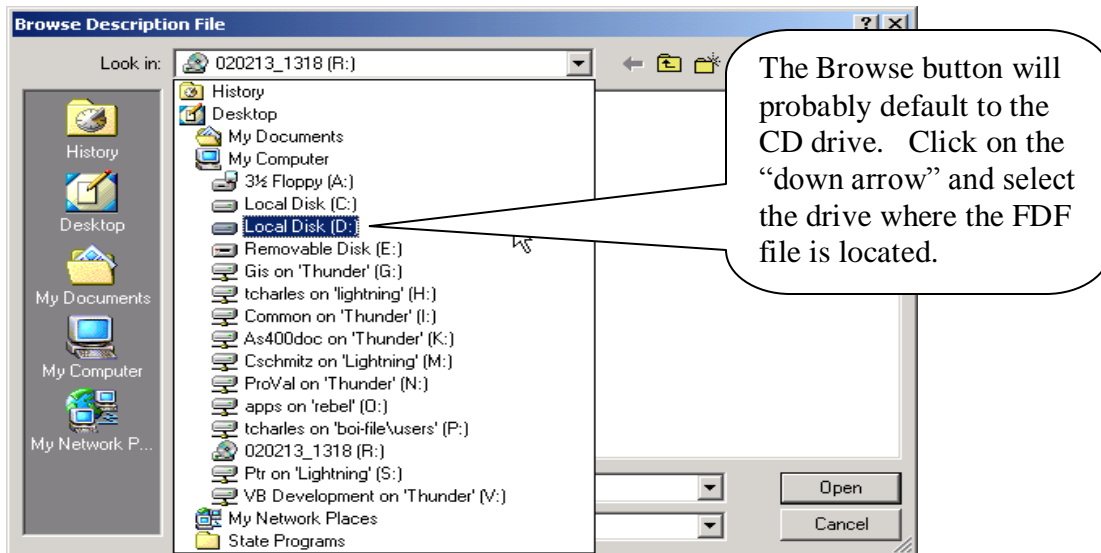
Authority: Read/write

File text:

OK Cancel Help

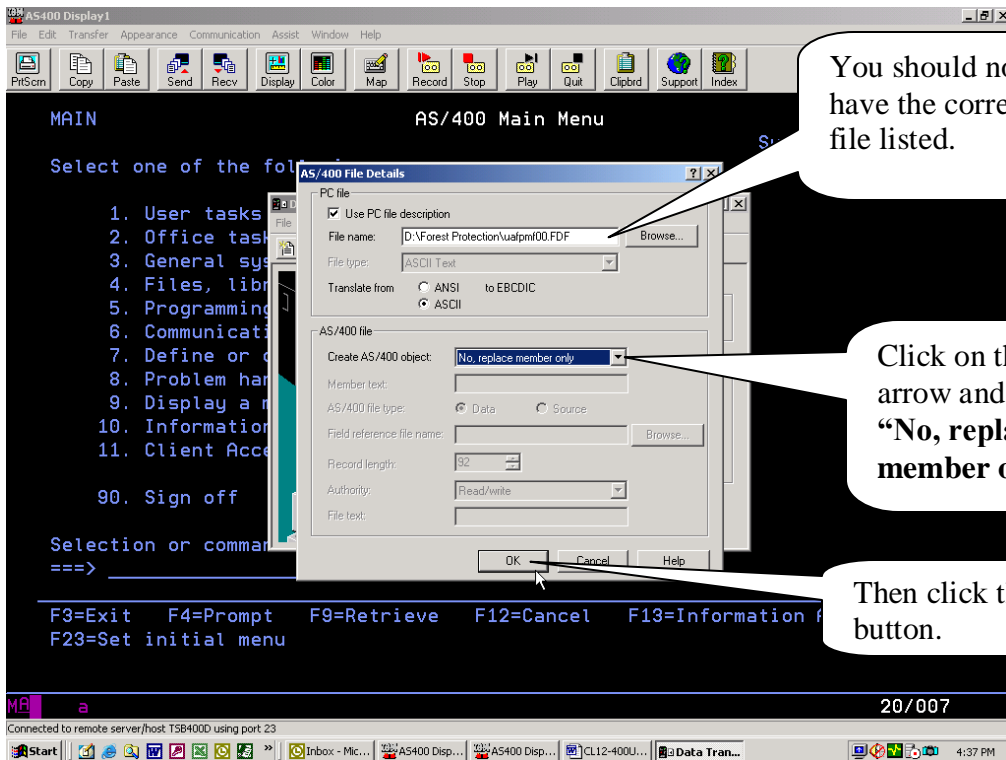
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### STEP #6



# PROCEDURE TO UPLOAD FIRE PROTECTION MASTER FILE TO THE AS/400

## STEP #7



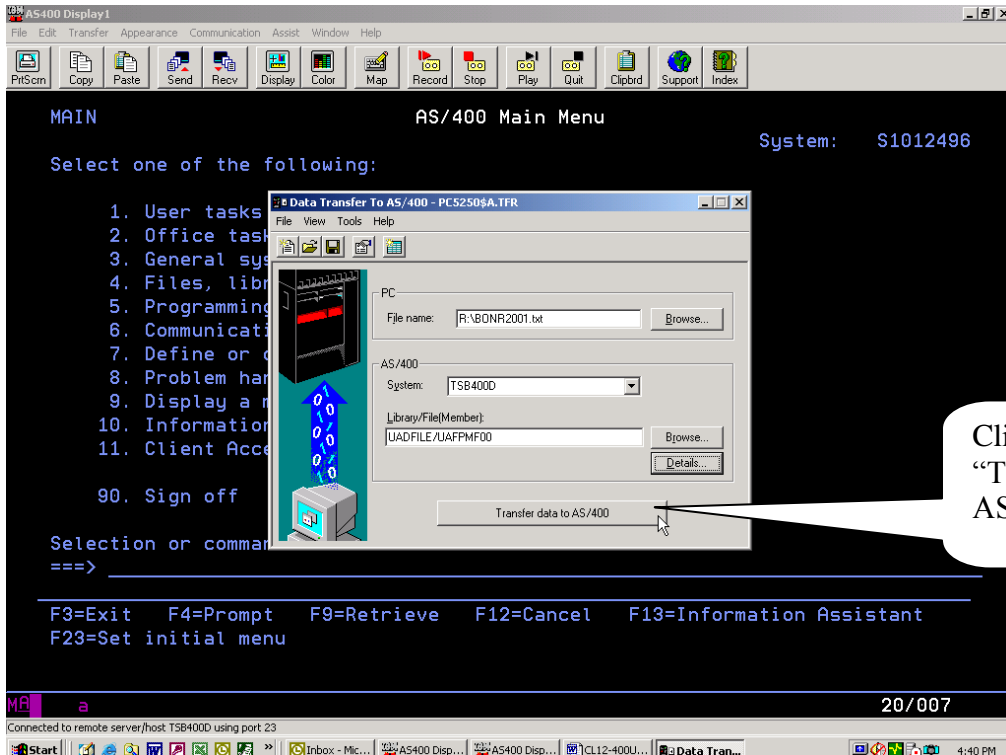
The screenshot shows the AS/400 Main Menu with a list of options. The 'AS/400 File Details' dialog box is open, showing the 'PC file' section with 'File name' set to 'D:\Forest Protection\walpmt00.FDF' and 'File type' set to 'ASCII Text'. The 'AS/400 file' section shows 'Create AS/400 object' set to 'No, replace member only'. The 'OK' button is highlighted.

You should now have the correct FDF file listed.

Click on the down arrow and select "No, replace member only"

Then click the OK button.

## STEP #8

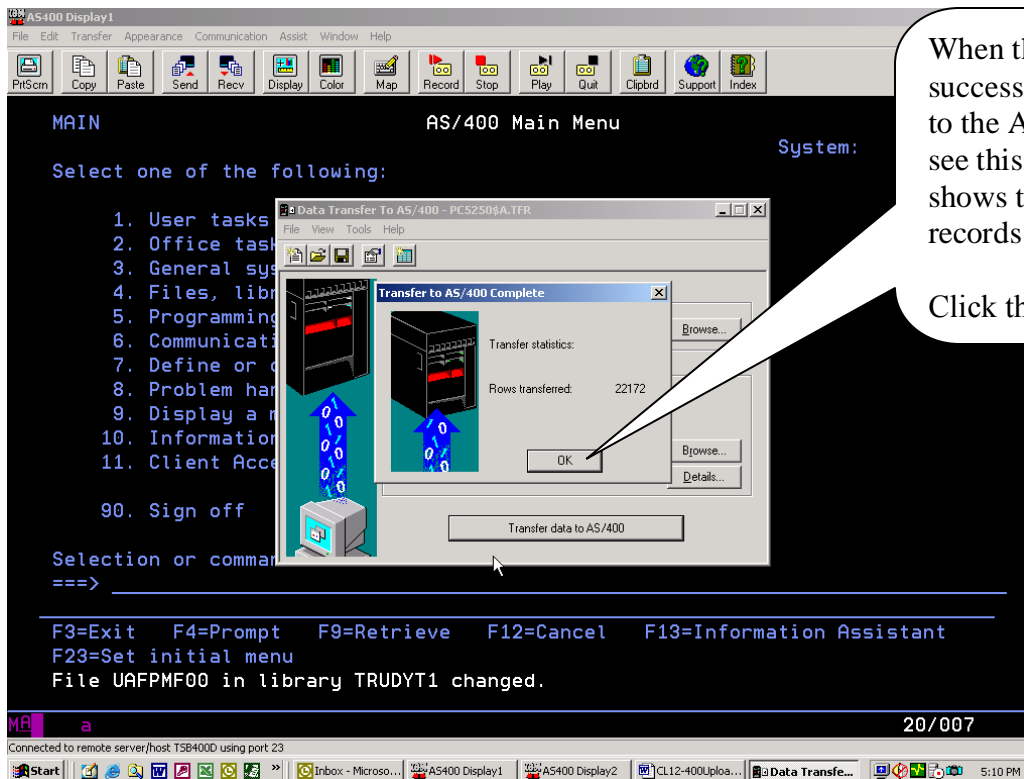


The screenshot shows the AS/400 Main Menu with a list of options. The 'Data Transfer To AS/400 - PC5250\$A.TFR' dialog box is open, showing the 'PC' section with 'File name' set to 'R:\BONR2001.txt'. The 'AS/400' section shows 'System' set to 'TSB4000' and 'Library/File(Member)' set to 'UAADFILE/UAFPMF00'. The 'Transfer data to AS/400' button is highlighted.

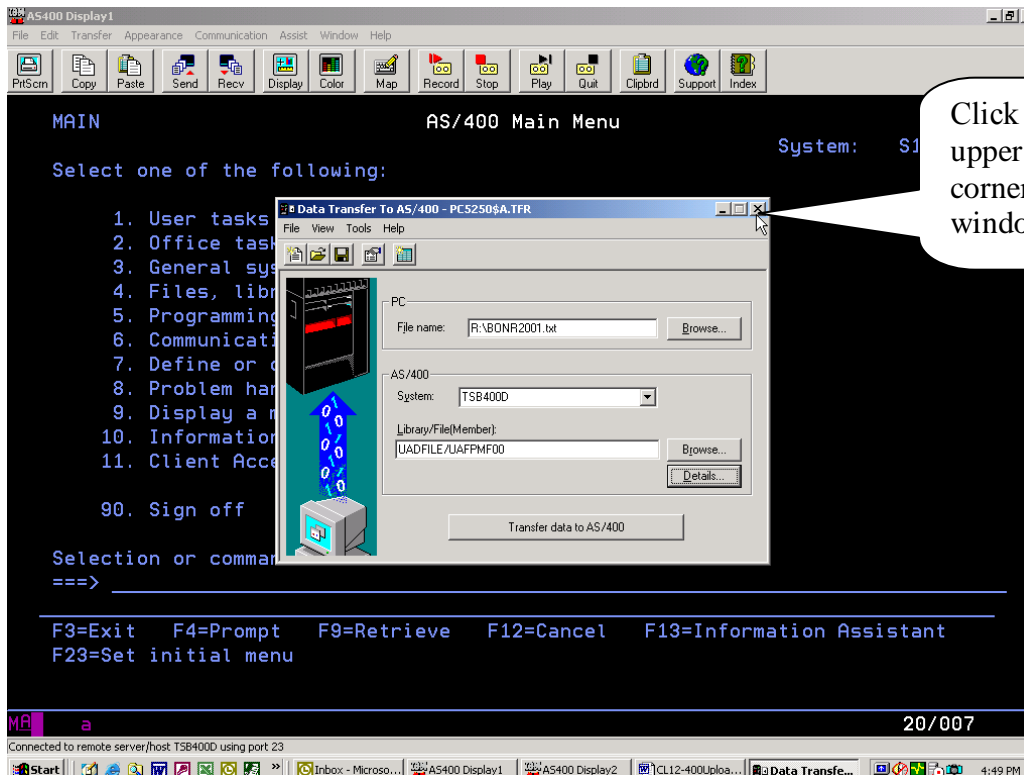
Click on "Transfer data to AS/400".

# **PROCEDURE TO UPLOAD FIRE PROTECTION MASTER FILE TO THE AS/400**

## **STEP #9**

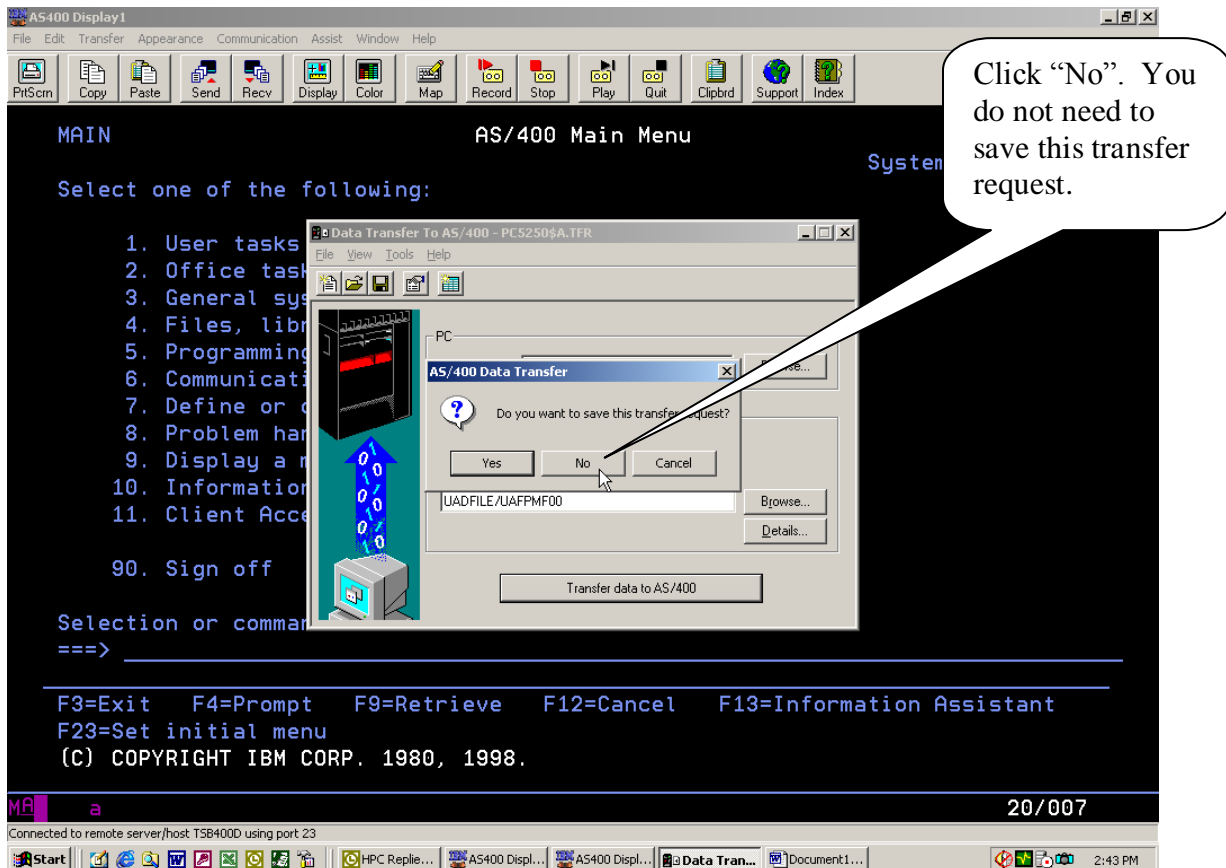


## **STEP #10**



## PROCEDURE TO UPLOAD FIRE PROTECTION MASTER FILE TO THE AS/400

### STEP #11



The Forest Fire Protection Master File is now on the AS/400. You can continue with Step #4 of the Forest Protection Checklist (CL12).