

2. In the market adjustment window, you can enter the following exemption codes:

- BB – Hardship
- RL – Remediated Land
- CL – Casualty Loss
- LI – Large Investment
- SE – Small Employer
- UI – Unused Infrastructure
- NC – New Construction Adjustment
- IE – Investment Exemption
- W4 – Developers Exemption
- PP – Personal Property Exemption
- SH – Spec Homesite

You will need to enter **a)** the category in which the adjustment needs to be reported on, **b)** a sheet #1, **c)** the adjustment code, **d)** the amount and **e)** the Year.

3. **Category 81 Adjustment Codes:** We have added new codes that can be used to track the different cat 81 exemptions in your county. **These codes are NOT required**, they are simply for county information. They can **only** be added to Cat 81 categories. You need to enter a market value on the Cat 81 (F8) and then go in (F6) and give it one of the market adjustments listed below. You must make sure you adjust the full amount of the value on the Category 81 so that it will zero out.

- FD – Federal 602A
- ST – State 602A
- LL – Local 602A (county, municipalities)
- TR – Tribal property 602A
- FG – Fish and Game 602A
- RE – Religious 602B
- CH – Charitable/Fraternal 602C
- HS – Hospitals 602D
- SC – School/Education 602E
- CM – Cemeteries 602F
- LB – Libraries 602F

NOTE:

- For most adjustments the category must exist on that parcel.
- Depending on the adjustment code, you may or may not be able to enter it on specific categories.
- The full market should be entered in the Category market value field. What is entered here is the amount to be subtracted off in order to get the Net Taxable.
- Do **NOT** enter a negative amount. Enter a positive amount; the system will automatically subtract this amount from that categories market value.
- These adjustments will list on the PMB005 report.

[illegible]

4. Enter the adjustment information (in our example we're entering the Investment Exemption), and then press ENTER.

The screenshot displays a tax software window titled "Session A - [24 x 80]". The main menu includes File, Edit, View, Communication, Actions, Window, and Help. The status bar at the bottom shows "1902 - Session successfully started" and the system path "\\taxprint\TAX-P3 on IP_10.30.82.33".

The main screen area shows the date "2/29/12" and time "17:07:27". The title "TECHNICAL SUPPORT BUREAU" is displayed. Below it, the text "PM0080 - PARCEL MASTER ENTRY/UPDATE" is shown.

A message box indicates: "PARCEL: RP S373300002A0 A CM SP MS SW UR RPT HO CB REL PARC DD YO 'X' to select> AX _ MH _ RC _ PP _ LD _ RI SL".

The left pane displays "QUEST AIRCRAFT CO LLC" and a table with columns CAT, SH, RY, QUANTITY, UN, CATE, and VALUE. The table contains two rows of data:

CAT	SH	RY	QUANTITY	UN	CATE	VALUE
22	1	2010	17750	AC		150430
43	1	2010				218089

The right pane displays "Market Adjustment Entry/Update" and a table with columns Cat, Sheet, Adj Code, Exemption Value, and Adj Year. The table contains one row of data:

Cat	Sheet	Adj Code	Exemption Value	Adj Year
43	1	IE	1300000	2011

Below the tables, there are instructions: "F3=Exit F5=Refresh F12=Cancel Market Adj Maintenance Completed." and "More...".

A speech bubble points to the bottom of the left pane, stating: "Should get the Market Adj completed message when successful."

5. In most cases, when you return to the category window the market adjustment value will display in the "Other" column of the category area.

Session A - [24 x 80]

File Edit View Communication Actions Window Help

2/29/12 TECHNICAL SUPPORT BUREAU
PM0080 - PARCEL MASTER ENTRY/UPDATE

PARCEL: RP S373300002A0 A CM SP MS SW UR RPT HO CB REL PA
"X" to select> AX _ MH _ RC _ PP _ LD _ SL

LEGAL DESCRIPTION
QUEST AIRCRAFT CO LLC 9/10-57N-2W JOHNSON, COX,
HAMILTON SHORT PLAT REPLAT
LOT 2A

1200 TURBINE CODE AREA 10000 OWNER CODE
SANDPOINT ID 83864 PARC TYPE IN LOC CODE 370
1200 TURBINE 83864 EFFDATE 2232009 EXPDATE

CAT	SHEET	RY	QUANTITY	UN	VALUE	HO MRKT	HO EXMP	CB MRKT	OTHER
22	1	2010	17750	AC	1504306				
43	1	2010			2180893				1300000
TOTALS			17750		3685199				1300000

F1=Help F3=Exit F4=Prmpt F5=Refrsh F6=Name F7=Lgl F8=Cat F9=Msc F24=More Keys

MA a 11/004

1902 - Session successfully started \\taxprint\TAX-P3 on IP_10.30.82.33

IE displays in "Other column."