

TXB006  
TX-CIRCUIT BREAKER REDUCTION ROLL IN FINAL

PROGRAM FUNCTION:

This program merges the circuit breaker records into the Taxmaster file and provides the Final Circuit Breaker Reduction Roll. Extra copies should be run for a permanent record and for submitting to the State Tax Commission. **THIS PROGRAM REQUIRES DEDICATED UAD FILES WHEN RUNNING IN UPDATE.**

REQUIRED RESPONSES SUPPLIED BY OPERATOR:

- 01 Enter the current tax year (YYYY)
- 02 Do you wish to UPDATE Tax Master? (Y or N)
- 03 Enter printer device name
- 04 Place reports on hold (Y or N)
- 05 Number of report copies

COMMENTS:

None

OUTPUT SUMMARY (or NA):

The report lists by Parcel Master name the parcel key, name and address, code area, circuit breaker market value, homeowners exemption, net market, schedule reduction, tax rate, tax amount, actual tax reduction, the edits "Circuit Breaker Disallowed", "Circuit Breaker Changed", "Multiple Application" and "Circuit Breaker Changed Due to Hardship", and report totals for the same and disallowed totals.

An edit report will also print. If anything is on this report, it has to be fixed and the TXB006 rerun until your edit sheet is clean. (Will give the edit "No Matching Parcel Master".)

SPECIAL CONSIDERATIONS:

Depending on how circuit breaker data entry/update was done will affect the count to total parcels and applicants on this report:

- X: will be counted as one (1) applicant, (1) parcel
- Y: will be counted as (1) parcel
- Blank: will be counted as one (1) applicant, (1) parcel

This program will recalculate the schedule amount and schedule apportionment for multiple application parcels if the recalculate field = 'Y'.

Note: You need to make sure your county name has been entered in record key #3 of the heading file (UAHEAD00) so the county name will print on the report. (No other information needs to be entered.) Use MSO005 to review and/or change the information. (Enter a 3, field

exit and then enter to access record key #3.)

### BALANCING SHEET

In order to be assured that the proper corrections have been made per the State Tax Commission Post Audit Report, a balancing sheet is printed with the TXB006. Balance the schedule reduction amount as follows:

- a. Use the County Post Audit Report received from the State Tax Commission and the PMB016 (Preliminary CB Roll) executed during abstract time to obtain the figures needed for balancing. If you had to make any changes after running the PMB016, be sure to include them when balancing.
- b. The Schedule Amount from the PMB016 at abstract time is inserted on line 1 of the balancing sheet, found at the end of the TXB006.
- c. Total the Change "From" and "To" columns on the Post Audit Report. The "TO" column will be a **positive** adjustment on the balancing sheet (line 2). The "FROM" column will be a **negative** adjustment on the balancing sheet (line3).
- d. The Schedule Amount from the PMB016 plus the "To" column minus the "From" column must balance with the schedule amount printed on the balancing sheet (line 4). If it does not balance, double check the changes made in the Circuit breaker file, make any necessary corrections, and run the TXB006 again.
- e. Also make sure the number of applicants on the TXB006 matches the number of applicants on your preliminary CB roll, taking any disalloweds into account.
- f. If you still have trouble balancing, please give Technical Support a call.

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