

PPB073
PP-UNRETURNED PERSONAL PROPERTY LIST

PROGRAM FUNCTION:

This program lists those parcels with Personal Property categories whose Personal Property declarations have not been entered as returned using PPO115.

REQUIRED RESPONSES SUPPLIED BY OPERATOR:

- 01 Limits
- 02 Which parcels do you want to print: (1, 2, or 3)
 - 1. With inventory
 - 2. Without inventory
 - 3. Both
- 03 Do you want to require that the parcel have PP cats? (Y or N)
- 04 Do you want to print mailing labels? (Y or N)
- 05 Do you want to sort by: (1, 2, or 3)
 - 1. Parcel Number
 - 2. Name
 - 3. Zip
- 06 Do you want all categories? (Y or N)
(If N) do you wish to include or exclude categories? (I or E)
(If N) What categories do you want to included or excluded? (up to 20)

COMMENTS:

"All categories" means categories 45 and 55 through 73.

OUTPUT SUMMARY (or NA):

The report lists the parcel key, taxpayer name, address, category, review date (see Special Considerations), the number of parcels, prompt responses, and the limits.

SPECIAL CONSIDERATIONS:

NOTE: Be aware that the program does not look at the Review Date to determine whether a declaration has been returned. Using PPO115, a field in Parcel Master called "Personal Property Declaration Returned" is marked with a "Y" for those parcels you have keyed in. PPB073 checks this field to determine whether a declaration has been returned.

For those parcels that have a Personal Property category in Parcel Master but no inventory in the Personal Property file, a listing will print regardless of the date in the review year if "without inventory" or "both" are requested.

If you answer "N" to prompt #3 and have requested "without inventory" or "both", you will get a list containing every parcel in your limits.