Click on 'Transfer' on the menu bar

Click on option to 'Receive File from Host'

Screenshot 1 — AS400 Display1, Data Transfer From AS/400 - PC5250$A.TTO dialog:

AS/400
System name: TSB400D
File name:
Data Options...

PC
Output device: File — Details...
File name: — Browse...
Format Options...

Transfer data from AS/400

This is the name of your AS/400 – usually your serial number – this should show in the System Name area when the screen is displayed

MAIN   Select one o
1. User
2. Offi
3. Gene
4. File
5. Prog
6. Comm
7. Def
8. Prob
9. Disp
10. Info
11. Clie
90. Sig
Selection o
===>
F3=Exit   F
F23=Set ini   ssistant

S1012496

MA   a   MW   20/007
Connected to remote server/host TSB400D using port 23

Screenshot 2 — AS400 Display3, AS/400 Main Menu, Data Transfer From AS/400 - PC5250$C.TTO dialog with File menu open:

File menu:
New   Ctrl+N
Open...   Ctrl+O
Save   Ctrl+S
Save As...
Properties...
1 PC5250$C.TTO
2 PC5250$B.TTO
3 PC5250$A.TTO
4 PC5250$D.TTO
Exit

me: TSB400D
uadfile/pi033r00   Browse...
Data Options...

PC
Output device: File — Details...
File name: c:\CountyName_PI033R00.xls   Browse...
Format Opti

Transfer data from AS/400

MAIN   AS/400 Main Menu   System: S1012496

Select one of the
1. User tasks
2. Office tas
3. General sy
4. Files, lib
5. Programmin
6. Communicat
7. Define or
8. Problem ha
9. Display a
10. Informatio
11. Client Acc
90. Sign off

Selection or comma
===>

F3=Exit   F4=Prompt   F9=Retrieve   F12=Cancel   F13=Information Assi
F23=Set initial menu

MA   c   20/007

Key: uadfile/PI034R00 in the area for File Name

Then click on 'File' on the menu bar and select 'Properties'

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Click in the check box for 'Convert CCSID 65535'

Then, click OK

Click on 'Details'

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Screen 1 — File Details dialog

Session B - [24 x 80]

File Edit View Communication Actions Window Help

MAIN

Select one o

1. User
2. Offi
3. Gene
4. File
5. Prog
6. Comm
7. Defi
8. Prob
9. Disp
10. Info
11. Syst

90. Sign

Selection or
===>

F3=Exit   F4=Prompt
F23=Set initial menu

MA   B   A   20/007

I902 - Session successfully started   P3 on 10.30.82.33

File Details

Output PC file
- ● Create new file
- ○ Overwrite existing file
- ○ Append to existing file
- ○ Create or overwrite file even if empty result set

File type:
BIFF8 (MS Excel 8)   [Details]

Translate system data to: Unicode
Coded Character Set ID:

PC file description file
☐ Save transfer description
File format:
File name:
K:\Conversion_Team\Minidoka_Records\AS-   [Browse...]

[OK] [Cancel] [Help]

Callouts:
- Click the button 'Create new file'
- Select a File type of **BIFF8(MS Excel 8)**. You may need to click on the arrow to find this file type.
- Make sure that the Save transfer is **UN**-Checked.

  Then, click OK

Screen 2 — Data Transfer from System i

Session B - [24 x 80]

File Edit View Communication Actions Window Help

MAIN

Select one o

1. User
2. Offi
3. Gene
4. File
5. Prog
6. Comm
7. Defi
8. Prob
9. Disp
10. Info
11. Syst

90. Sign

Selection or
===>

F3=Exit   F4=Prompt
F23=Set initial menu

MA   B   A   20/007

I902 - Session successfully started   P3 on 10.30.82.33

Data Transfer from System i - PC5250$B.TTO

File View Help

System i
System i name: 10.30.81.11
File name: UADFILE/PI034R00   [Browse]
[Data]

PC
Output device: File   [Details...]
File name: C:\CountyName_PI034R00.xls   [Browse...]
[Format Options...]

[Transfer data from System i]

Callouts:
- Key in a path for the file you want to create – c:\CountyName_PI034R00.xls
- Click on 'Transfer data from AS/400'

Now this screen will display – the computer and PC pictured in the box will move around until the transfer is complete

Data Transfer From AS/400 - PC5250$A.TTO

MAIN

Select one

AS/400

System name: TSB400D

AS/400 Data Transfer

Connecting to AS/400. Please wait...

File name: C:\Gem County.txt

Transfer data from AS/400

Connected to remote server/host TSB400D using port 23

1:32 PM
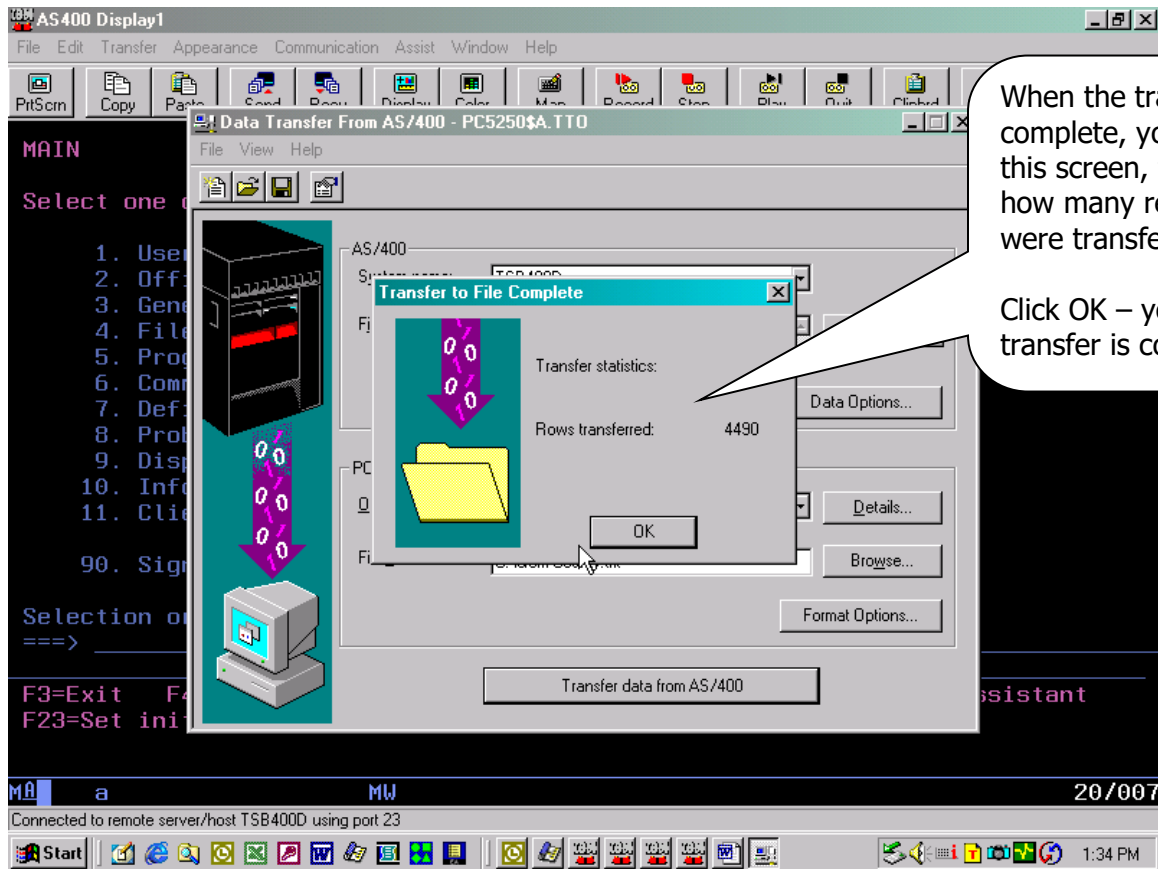
When the transfer is complete, you will see this screen, telling you how many records were transferred

Click OK – your file transfer is complete

Data Transfer From AS/400 - PC5250$A.TTO

MAIN

Transfer to File Complete

Transfer statistics:

Rows transferred: 4490

OK

Transfer data from AS/400

Connected to remote server/host TSB400D using port 23

1:34 PM

You now have the first file ready to send to STC. You need to return to the second screen print on page 2 and complete the instructions for each of the following files, changing the name of the AS/400 file (screen 2 on page 2) **and** the name of your PC file (screen 2 on page 4):

   PI135R00(PI135R00)
   PI136R00(PI136R00)

Notice that most of these have a name in parenthesis immediately following the file name. These are member names and need to be keyed exactly as you see them here – the member name is necessary in order to pull the member with the actual data.

When you have completed all of the files (3 total) continue with these instructions.
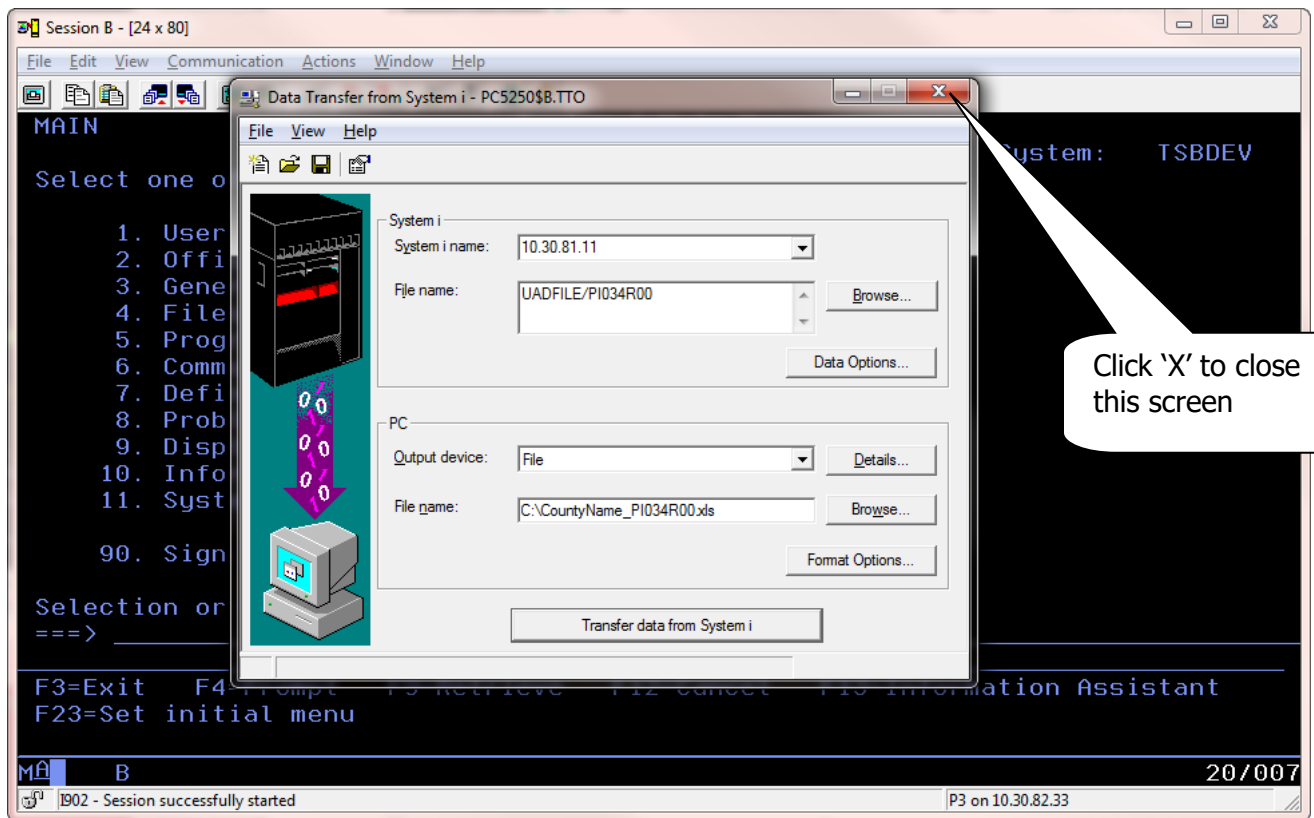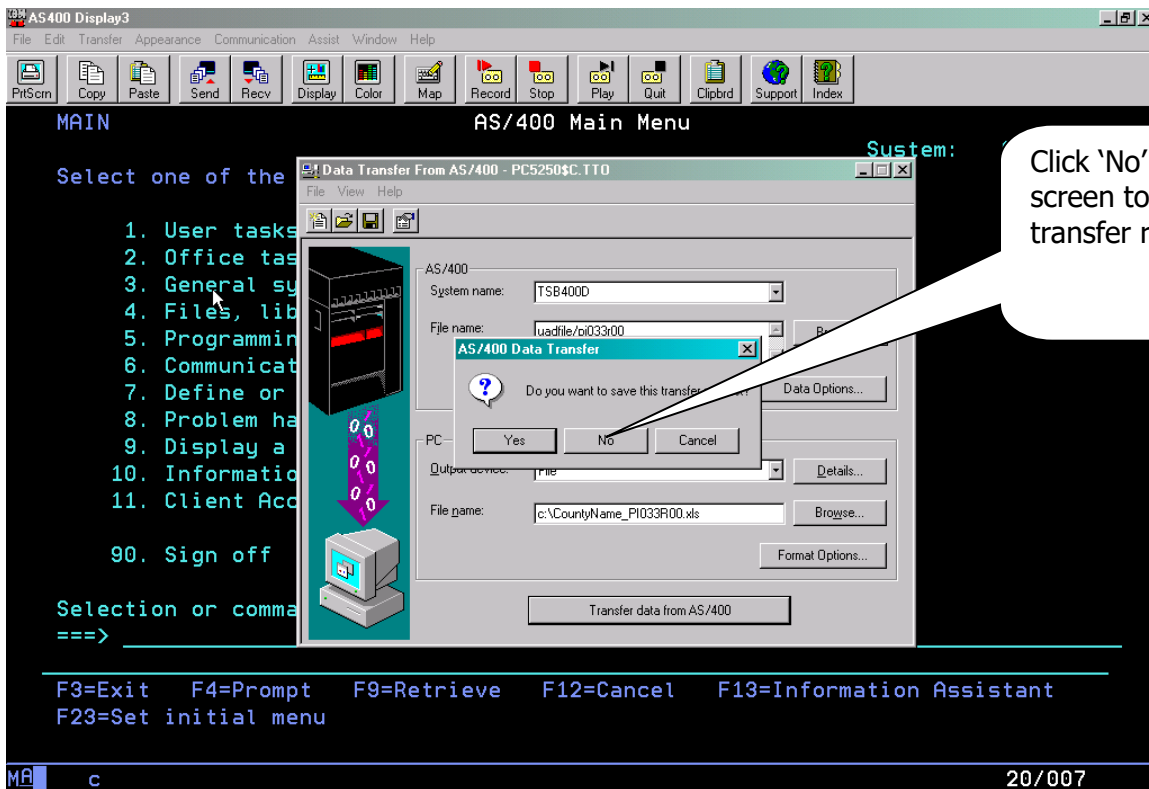
Now you just need to send an e-mail to Archie Keeton III (archie.keetonIII@tax.idaho.gov) at the Tax Commission, and attach the three files you just created with the download.

If you have any questions or any problems once you start this process, please contact the Technical Support staff at the Tax Commission (208-334-7750).