

AGB237
AG-PRINT FARM OR GRAZING QUESTIONNAIRE

PROGRAM FUNCTION:

This program is used to print farm and/or grazing questionnaires and cover letters.

REQUIRED RESPONSES SUPPLIED BY OPERATOR:

- 01 Do you want to select a range of acreages? (Y or N)
- 02 (If "Y") Fill in range: From To
- 03 Indicate the sort desired:
 - 1) Last In Care Of
 - 2) Parcel Number
 - 3) Zip Code
- 04 Which questionnaire? (Farm or Grazing)
- 05 Select (X) categories 1, 2, 3, 4, 5, and/or 58
- 06 One questionnaire per owner? (Y or N)
- 07 Random - every third parcel? (Y or N)
- 08 Cover letter? (Y or N)
If #08 is "Y", prompts #09 and #10 will appear
- 09 Print legal on cover letter? (Y or N)
- 10 Do you want letterhead for the cover letter? (Y or N)
- 11 Limits

COMMENTS:

If you select "Y" on one questionnaire per owner (#06), the program will only send one questionnaire per owner no matter how many parcels they own.

Option 7 will print questionnaires for a random selection of people. When this option is selected, the questionnaire "mailed date" (PMFARM) in Parcel Master will be updated to the current year. If you want a truly random selection, you will need to clear this field the next time you select this option. (Run AGB800 to clear the field.) If you specifically want to exclude those who have previously received a questionnaire, then do not clear the field.

OUTPUT SUMMARY (or N/A):

Questionnaires - Parcel number, name, crop information, and county name.

Cover Letter - Parcel number, letterhead, name, address, and letter contents.

Letterhead #2 is used on farm letters.

SPECIAL CONSIDERATIONS:

If you choose to have a cover letter, you will be asked whether or not to print a heading.

"Accept with Error" works only when a category does NOT match the questionnaire type.