

**PROPERTY TAX RULES COMMITTEE  
AGENDA**

The Committee convenes on Tuesday, March 29, 2016, at **9:00 a.m.** at:

Idaho State Tax Commission  
Room 1CR5 / Plaza IV / 800 Park Ave / Boise, Idaho

Welcome & Introductions  
Approval of Minutes – February 23, 2016 Meeting  
Legislative update:  
Rules Status Report

*Committee Chair Alan Dornfest*  
*Committee Chair Alan Dornfest*  
*Committee Chair Alan Dornfest*  
*Rick Anderson*

**Discussion – Possible Rules needed as a result of recently passed legislation**

Set Next meeting date:

Meeting adjourned

*For more information, please contact the Committee Chair, or the Rules Coordinator at [sherry.briscoe@tax.idaho.gov](mailto:sherry.briscoe@tax.idaho.gov) or at 208.334.7544. All agendas and rules related documents are posted on our website under the appropriate committee.*

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Idaho State Tax Commission  
**PROPERTY TAX RULES COMMITTEE**  
 Meeting Minutes  
 February 23, 2016  
 9:30 am -Room 1CR5

**ATTENDEES:**

<b>Committee Members:</b>	Alan Dornfest, Rick Anderson, Betty Dressen, Christopher Rich, Erick Shaner, Glenna Young, Jan Barnard, Janet James, Kathlynn Ireland, Sharon Worley
<b>Commissioners:</b>	Rich Jackson, Ken Roberts
<b>Rules Coordinator:</b>	Sherry Briscoe
<b>State Tax Commission Staff:</b>	George Brown, Mat Cundiff, Pam Waters
<b>Guests:</b>	Brad Vanderpool, Brian Stender, June Fullmer, Justin Baldwin, Linda Jones, Meghan Sullivan, Rick Haberman, Terry Accordino, Zach Hauge

Minutes from the Jan 26, 2016 meeting were approved (motion by Christopher, second by Betty).

Alan reviewed the Legislative update.

<b>HB 0344</b>	Changing deadline for filing hardship exemption	Law – no rule change needed
<b>HB 0345</b>	Providing an appeal to the BOE of the assessor’s decision that the land no longer meets forest land definition <b>(this information needs to get out to the counties)</b>	Law – no rule change needed
<b>HB 0358</b>	Deleting tax commission requirement to notify the state board of education of each school district’s value	Law – will look at Rule 315
<b>HB 0359</b>	Excluding operating property from levy calculations when levy is made against real property only	Passed the Senate, no rule change
<b>HB 0360</b>	Deleting the possibility that other provisions of law might allow a taxing district to levy property taxes in the same year it forms	Passed the Senate, probably no rule change
<b>HB 0391</b>	Amends I.C. 63-315 deleting a requirement to report procedures used in computing adjusted market value	3 <sup>rd</sup> reading in the Senate – will check applicability to Rule 315
<b>HB 406</b>	New section in process for governing bodies of a water and/or sewer district	House Local Gov – will look at it
<b>HB 409</b>	Provides a residential and commercial property tax exemption	In the House Ways & Means – look at the new exemption
<b>HB 431</b>	Setting maximum homeowner’s exemption	Senate third reading – will need a temporary rule
<b>HB 0468</b>	Consolidation process for cemetery districts	In House Local Gov – will watch

# DRAFT

<b>HB 474</b>	Regarding notice of intent for budget increases	I Senate Local Gov – will watch closely, if passes will be addressed in Spring Workshops. Betty will send out a note
<b>S 1347</b>	Regarding the transfer of authority on handling excess proceeds from tax deed sales.	Printed – could need a temporary rule for 803?
<b>RS 24315</b>	Definition of computer software exempt from property tax. Kathlynn and Rick will draft a letter for consulting appraisers and that Sharon Worley will share with the assessors, and can be sent to the state county commissioners for feedback	Includes Sales Tax Rule 027

Rick went over the Rules Status Report.

<b>RULE 006</b>	Approved by the Committee 12/1/15	Hold until July for website verification date – non-negotiated
<b>RULE 625</b>	PARF prepared (occupancy tax)	Negotiated rule
<b>RULE 631</b>	PARF prepared (602NN exemption)	Negotiated rule
<b>RULE 809</b>	Approved by the Committee 12/1/15	Technical Correction of erroneous levy – non-negotiated

The Homeowner’s exemption change was also discussed and Rule 609. Regarding the Homeowner’s exemptions, if we’re asked, we will get rid of the reference to the house price index.

Rule 115 regarding provisions for frequency distribution in Homeowners exemptions will be added to the agenda for the future.

Rule 631 – Tax Exemption for Investment in New Plant and Building Facilities Upon County Commissioners’ Approval. Rick reviewed. County commissioners have been asking for guidance on this, would help to have examples. No draft yet. After the PARF is approved work will begin on examples for this draft.

Rule 317 was added to the discussion regarding HB 431, this could be a temporary rule.

It was noted that Urban Renewal issues are still in the works.

**Next Meeting Date:** Tuesday, March 29, 2016, 9:00 a.m. in room 1CR5.

*Alan Dornfest*  
Chairman

*Sherry Briscoe*  
Rules Coordinator

**2016-2017  
Property Tax Rules Status Report  
March 29, 2016**

Rule #	Date PARF Approved By Agency	Date Sent to DFM (ISTC Number)	Date Approved By DFM	Rule Status	Date of Draft	Comments	Date Sent For Publication
006	2/17	2/17	2/29	Approved by the Committee 12/1/15	Draft 1, November 12, 2015	Hold until July for web site verification date; <b>Adopts by reference –</b>	
625(NR)	2/17	2/17	2/29	Notice of Intent to be published in April Bulletin	None	HOE on Occupancy: Separate applications required or Not.	
631(NR)	2/12	2/12	2/29	Notice of Intent to be published in April Bulletin	None	Department of Commerce examples could be added	
809	2/17	2/17	2/29	Approved by the Committee 12/1/15	Draft 1, October 27, 2015	<b>Make rule conform to statute: Correction of erroneous levy – 2013 HB 205 extended the date for notice of clerical error to Feb. 15 from Jan. 30</b>	

**Other Open Discussion Issues**

Issue	Comments
Rule 115 (reporting value information)	<b>Need for expanding 25K layers beyond the current 250K</b>
Rule 317 – HOE applied to occupancies after July 1	<b>Solved by the trailer bill?</b>
Rule 609	<b>Delete paragraph 02 – House Price Index</b>
Rule 802 – New construction in an RAA under HB 606AA	
Rule 803 – Budget certification	<b>Consider both Forgone amounts (HB 474) and Urban renewal receipts in excess of amounts to pay indebtedness (HB 606AA)</b>
Rule 804 – Urban renewal HB 606Aaa	<b>Modification of the plan</b>