

IDAHO STATE TAX COMMISSION

COMMISSIONERS' OPEN MEETING MINUTES OF MEETING OCTOBER 5, 2016

In attendance: Commissioners Ken A. Roberts, Richard W. Jackson, Tom Katsilometes, and Elliot S. Werk; Justine Weaver, Mark Poppler, Randy Tilley, Doreen Warren, Mike Teller, Robin O'Neill, Roxanne Lopez, Steve Fiscus, Mike Chakarun, Rick Anderson, Rod Brevig, Phil Skinner, George Brown, Erick Shaner, David Young, Nathan Nielson, Becky Ihli, Kay Christensen, and Kelly Martinez.

Public Session

Commissioner Tom Katsilometes convened the open meeting and welcomed all those in attendance.

Presentation of Certificates of Service

Roxanne Lopez, Human Resource Officer, acknowledged the employees receiving a Certificate of Service. Ms. Lopez stated how much their combined total of 60 years of state service was appreciated. The Certificate of Service recipients in attendance were: Kimberly Kidwell, Tax Compliance Technician, Collection Division - 5 years; Michael Adams, Automated System Manager, Audit Division – 5 years; and Sandy Davis, IT Programmer Analyst, Property Tax Division – 10 years.

The Certificate of Service recipients not in attendance were Meg Inouye, Tax Auditor 4, Audit Division – 10 years and Val Clements, Tax Auditor 4, Audit Division, Twin Falls Field Office – 30 years, along with a thank you letter from the Governor. They will receive their certificates at a later time.

The Commissioners expressed their congratulations to all the recipients and fellow employees who came out to support them, and how much they appreciate all their hard work.

Business Requiring Vote of the Commission

Minutes: Open Meetings – September 14, 2016.

Commissioner Jackson moved that the minutes of the open meeting held on September 14, 2016, be approved. Commissioner Werk seconded. There were no comments or amendments. All voted in the affirmative and the minutes of the open meetings held on September 14, 2016 were approved.

Resolution 16-09 2017 Stumpage Values

Rod Brevig presented Resolution 16-09 for adopting 2017 stumpage values as recommended by the Forest Tax Administrator and published on the instructions for the Commission's Form FT-102. Mr. Brevig said there were no stakeholders present at today's meeting and based on the data we can conclude that this is in line with what people expected. Stumpage values are continuing to increase. Mr. Brevig reviewed the stumpage value comparison from 2016 to 2017 as well as the stumpage values of private versus Idaho Department of Lands. Commissioner Jackson moved to approve Resolution 16-09 adopting 2017 stumpage values, and Commissioner Werk seconded the motion. All voted in the affirmative and Resolution 16-09 was adopted.

Resolution 16-06 Temporary Rule 995T

Rick Anderson presented Resolution 16-06 directing that the withheld funds be distributed by the State Tax Commission no later than the next quarterly sales tax distribution due date following receipt by the State Tax Commission of a determination by the legislative services office that a previously non-compliant taxing district is in compliance. Property tax temporary Rule 995T is attached to the resolution. Commissioner Werk moved to approve Resolution 16-06 and Commissioner Jackson seconded the motion. All voted in the affirmative and Resolution 16-06 was adopted.

There was no more business requiring a vote of the Commission.

Administrative Reports

Audit Division, Randy Tilley

Randy Tilley had no report at this time.

There were no questions.

Management Services, Glenda Smith

Mark Poppler had not report at this time.

There were no questions.

Revenue Operations, Justine Weaver

Justine Weaver had no report at this time.

There were no questions.

Tax Division Administrator, County Support, Steve Fiscus

Steve Fiscus had no report at this time.

There were no questions.

Public Information Director, Taxpayer Resources, Doreen Warren

Doreen Warren had no report at this time.

There were no questions.

Tax Appeals Manager, Mike Chakarun

Mike Chakarun had no report at this time.

There were no questions.

There were no more administrative reports.

Reports on Rules Committees

Income Tax Rules Committee Chair, Cynthia Adrian

Cynthia Adrian was not present.

Property Tax Rules – Committee Chair, Alan Dornfest

Rick Anderson, Property Tax Policy Specialist, was present in the absence of Alan Dornfest, Property Tax Rules Committee Chair, and had no report.

There were no more questions.

There were no more rules committee reports.

Other Business

There were no items of other business.

Public Comments

Commissioner Katsilometes asked if the guests in attendance had any comments. There were no public comments.

Executive Session

Commissioner Werk moved to go into the Executive Session with its legal counsel pursuant to Idaho Code § 74-206(1)(f) to discuss the current status of litigation to which the Commission is a party. A roll call vote was taken by Kelly Martinez, Administrative Assistant and Commissioners Roberts, Jackson, Katsilometes, and Werk all voted in favor and the motion passed.

The Commission met in Executive Session with its legal counsel pursuant to Idaho Code § 74-206(1)(f) to discuss the current status of litigation to which the Commission is a party. No matters requiring a vote of the Commission resulted from the Executive Session.

Public Session

Commissioner Katsilometes declared the Executive Session ended and returned to the public session. There being no further business, Commissioner Werk made a motion to adjourn the meeting, and the meeting was adjourned.

Kelly Martinez

Tom Katsilometes