

REGIONAL TRAINING ANNOUNCEMENT

DEED PROCESSING PROCEDURE

Description: This course is intended to provide a basis for group discussion and the enhancement of knowledge for first-time deed processors and seasoned veterans alike and is not to be used as legal opinion or advice. Topics include:

- Beginning deed processing
- Documents needed
- How and where to find needed documents
- Idaho Code references as they relate to the Assessors' office
- Information resources in Idaho
- Interpreting documents for assessment
- When to hold 'em, when to fold 'em
- Problem descriptions

Note: Bring problem deeds/case studies for discussion

Instructors: Victoria Williamson, Kootenai County

Date: May 19 - 20, 2016

Time: 8:30 a.m. to 4:30 p.m.

Location: Latah County Fairgrounds
Exhibition Building
1021 Harold Street
Moscow, ID

Education hours: 14 credit hours

Fee: \$ 98 per person (county employees)
\$ 119 per person (non-county)

Idaho counties will be billed upon completion of the class. Prepayment is required for all others. Please make checks payable to the STC Training Fund and mail to the registration address listed below.

Registration: [Register online](#) no later than May 10, 2016.

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Questions: If you have any questions about the course, please contact [Jan Barnard](#).