

Communication Skills

How you look. How you act. How you present yourself. That's how you connect with the people at work who count on you for guidance. The truth is: the art of building relationships and communicating effectively isn't usually taught in the classroom, but it is here. Learn how to use words, gestures and even humor to communicate better as a leader. Topics include:

- Keys to Effective Interpersonal Communication
- Behavioral Skills
- Developing Connection
- Developing Energy
- Posture and Movement
- Language, Nonwords, and Pauses
- Developing Interaction
- Listener Involvement

Instructors: ExecuTrain
Date: Wednesday, July 27
Location: Executive Dining Room in Central Plaza – Washington Group Complex
Hours: 7