

Advanced Excel

This class is for those who want to learn more about some of the features/functions available in Excel. In this hands-on, one and a half-day workshop, you will use 2010 Excel software to learn:

- Logical and statistical functions
- Financial and date functions
- Lookup and data tables
- Data management
- Export and import data
- Analytical tools
- Macros and custom functions
- Practical applications – Demo of spreadsheets
- Links to Excel Websites
- Sharing tips and samples of Visual Basic for Applications (VBA) for Excel

Recommended: Intermediate Excel Class and/or experience using Excel

Instructors: Alex Chizewsky, Tax Commission & Tax Commission staff
Dates: Wednesday, January 13 - Thursday, January 14
Location: Conference room 5CR3 (fifth floor) in Plaza IV - Washington Group Complex (Tax Commission office)
Hours: 14
Note: This workshop is **not** for beginners - class size is limited to 15 students