PMB060
1" AND 2" LABELS

PROGRAM FUNCTION:

This program prints 1" and 2" continuous or laser labels from the Parcel Master.

REQUIRED RESPONSES SUPPLIED BY OPERATOR:

01   Select sort choice:
      Alpha, Numeric, or Zip? (A, N, or Z)
02   Indicate your record selection choice: (Choose only 1)
      1.   By Code/Category
      2.   By Specific Name
      3.   By Comment
      4.   By Code/Category/Review Year
03   Select label type:
      1.   1 inch labels
      2.   2 inch labels
      3.   1 inch mailing labels (one label per name; alpha sort)
      4.   1 inch mailing labels (one label per parcel)
04   Print on laser? (Y/N)   See Special Considerations.
05   Print legal? (Y or N)
      (This applies to 1 inch labels only)
06   Print previous parcel number ? (Y or N)
      (This applies only if printing legal)
07   Limits

The following prompts may or may not appear based on your response
to the previous prompts:
      - Do you want all code areas? (Y or N)
       If 'N', key code areas wanted.
      - Do you want all categories? (Y or N)
       If 'N', key categories wanted.
      - Do you want parcels with **just** those categories? (Y or N)
          (If you answer "Y", only parcels with underline exactly those specified categories will print. If
          ask for cats 6 & 7, only parcels with cats 6 & 7 will print - if the parcel also has cat
          41, it will not print.)
      - Enter the names you wish to list:
      - Enter the comments you wish to list:
      - Do you want categories with no review year? (Y or N)

COMMENTS:

This program goes to the job queue. The labels will print at 8 lines per inch.

OUTPUT SUMMARY (or NA):

The 1" or 2" label lists the parcel key, name, and address. Legal description and/or previous parcel number print if requested.

Mailing labels list only name and address with all commas and periods removed.

1" mailing labels (one label per name) will always sort alpha.

SPECIAL CONSIDERATIONS:

When running by specific name, you can broaden the search by entering a name or partial name followed by an asterisk(*). The program will compare each character up to the asterisk and allow any character after.

When running by Code/Category/Review Year you will be prompted to include categories without review year. If you answer "Y" to this prompt, you will get any parcels matching the other selection criteria that have no review year. This can be used as the only review year selected or in conjunction with other requested review years. (eg. If you want to list all parcels with categories having a review year of 1989, 1990 or no review year you would answer "Y" to the prompt about no review year and key 1989 and 1990 into the list of requested review years. If you want to list only parcels containing some categories without review years, you would answer "Y" to the prompt about no review year and enter nothing in the list of requested review years.)

To print laser labels, use the following labels:

2 inch labels Avery 5163 (qty 1000):

2 inch labels Avery 5963 (qty 2500)

1 inch labels Avery 5261 (qty 1400)

1 inch labels Avery 5961 (qty 3500)