

# SAVE YOURSELF

from an  
Unexpected Tax Bill

**Act NOW!**



New tax laws have changed the calculation for income taxes withheld from your paycheck.

**If you don't withhold enough tax,  
you could have an unexpected tax bill**

Update your payroll withholding **now** so you have the right amount of federal and state income taxes withheld from your paycheck.

## Steps to Take:

1. Use the withholding calculator at **IRS.gov** to calculate your *federal* withholding. Update the federal Form W-4 with that information.
2. Use page 2 of the **Form ID W-4** to calculate your *Idaho* withholding. Fill out Form ID W-4 with that information.
3. Give both W-4 forms to your employer.

For more information, visit **[tax.idaho.gov/w4](http://tax.idaho.gov/w4)**

**IDAHO** State Tax Commission