

## Form 40 Filing Instructions for Idaho Parental Choice Tax Credit Program

Use these instructions if you're not required to file a tax return but need to file one so you can apply for the Idaho Parental Choice Tax Credit program.

Note: We recommend you deliver your Form 40 to a <u>Tax Commission office</u> or mail it using certified mail.

## Complete Form 40, Idaho Individual Income Tax Return, as follows:

- 1. Write "Parental Choice" at the top of Form 40.
- 2. Complete the top of the form through line 6.
- 3. List your dependents.
- 4. Enter your income on line 7. Examples of income that should be listed as income on line 7 include, **but are not limited to**:
  - Wages
  - Social Security income
  - Business income
  - Interest income
  - Unemployment income
- 5. Skip lines 8 through 10.
- 6. Deduct any Social Security income, railroad benefits, and Veterans Administration disability income from line 7, and enter the result on line 11.
- 7. Complete line 12a if you (or your spouse) are age 65 or older.
- 8. Skip lines 12b through 31.
- 9. Cross through the \$10 on line 32, Permanent Building Fund, and write "NRF."
- 10. Skip lines 33 through 42.
- 11. Enter your Grocery Tax Credit amount on line 43 using the Grocery Tax Credit worksheet on page 11 of the Form 40 regular instructions.
- 12. Complete applicable lines 44 through 57.
- 13. Skip lines 58 through 61.
- 14. Complete the bottom of Form 40 below line 61.

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