

## **Excel (Basic)**

This hands-on workshop reviews the basics of Excel and creates the beginning of a solid foundation upon which to build your Excel skills.

Instructor: David Cornell, MAI, CAE, Certified Microsoft Instructor,  
Certified Excel Expert

Date: Tuesday, July 27 (a.m.)

Location: Coral North (Tax Commission)

Hours: 4

**Notes: This workshop will require a minimum of 10 students.**

**This course will begin at 8:30 a.m.**

**Students will receive a flash drive to take home, with the workshop exercises and additional exercises for practice.**